

**Village of Prairie Grove
Meeting Minutes
September 19, 2006**

Regular Monthly Board Meeting:

1. Call to Order: President Breseman called the Regular Monthly Board Meeting to order at 7:05 PM.

2. Roll Call: Trustees Greenwald, Connelly, Behm, Robak and President Breseman all present. Trustees Baudin and Duda absent.

Others in Attendance: Attorney David McArdle, Village Administrator Jeannine M. Smith and Village Clerk Kim Minor.

3. Public Comment:

Bill Crawford, past Village President read a letter that he had prepared in support of Hank Braley, Wynwood Builders. This letter referenced the fact that when he was the Village President the previous Village Board had asked Mr. Braley not to install streetlights per the final plat. He stated that they wanted to minimize the lighted sky. Cost and inadequate staffing may have also been a factor.

Dennis Kostrzewski, past Village Trustee came to give the Village Board a letter to support Mr. Braley's statement that he had been asked by the Village Board not to install street lights per the final plat for Oak Grove. He stated that the Village Board wanted to keep the look of Prairie Grove, rural.

4. Consent agenda:

Motion by Trustee Connelly, 2nd by Trustee Behm to approve the Meeting Minutes of July 18 & August 15, 2006, Special Meeting Minutes of July 12 & July 27, 2006, Executive Session Meeting Minutes of June 13, June 27, July 12, & August 3 & 15, 2006, Special Executive Session Meeting Minutes of August 15, 2006, Expenditure Reports of August 17 & September 11, 2006, Revenues of August 2006, a Resolution Ratifying Sale of Police Seized Vehicles and Adoption of an Ordinance Annexing Property along Route 176 and Route 31 (correction to previous Ordinance #402) and Request for Board Approval for Submission to IMRF. **On a Roll Vote: Trustees Behm, Connelly, Greenwald, Robak and President Breseman all voted aye. Motion carries.**

5. Committee Reports and Meeting Dates:

Administrator Jeannine M. Smith stated that Trustee Robak had relinquished his duties as the Finance Trustee. She also stated that Trustee Connelly has agreed to become the new Finance Trustee. She is asking for President Breseman to appoint Trustee Connelly as the Finance Trustee.

Fall Festival by Trustee Greenwald:

Trustee Greenwald stated that he had sent an email out to the Board asking about hosting a Fall Festival. The Village hosted an Easter Egg Hunt that was well received. Trustee Greenwald stated that there were a couple of dates to host this event. October 8th and 21st were the dates that had been suggested. He stated that it would be nice if everyone on the Board could help at this event. Trustee Duda has already donated hayrides with his tractor.

Trustee Robak asked about the financing of this festival. As with the Easter Egg Hunt it was totally funded by President Breseman and his wife, Trish and Trustee Greenwald and his wife, Tara. After a brief discussion the Board decided to ask for donations to host this event. Administrator Smith will put this event in the newsletter and put it on the Village website.

6. Staff/Consultant Reports or Comments:

Administrator Smith reported that she had two meetings with the Tree Ordinance Committee. They started by redrafting the proposed ordinance. During the second meeting they decided many of their revisions currently exist within our Village Landscape Ordinance, and proposed amending the existing landscape ordinance instead of adding a new section within a different chapter.

President Breseman had commended Officer Walter Szarowicz and Sergeant Faurot on doing a great job working with the County. Chief Sosnowski stated that Officer Sechovec had also received a letter from a resident commenting on what a professional job he does for the Village.

a. Westminster/Swanson Terra Cotta Engineering Status:

Westminster/Swanson, AES our Village Attorney and Administrator met today in regards to storm water management issues in the Terra Cotta Development. Administrator Smith indicated that the meeting went well and that progress was being made.

b. Direction to Conduct Search for IT Consultant:

Administrator Smith would like to conduct a search for an IT consultant. This would be a back up for the Village if Administrator Smith wasn't available. Trustee Greenwald stated that dealing with IT issues can be very time consuming. President Breseman gave direction to Administrator Smith to begin the interviewing process for an IT Consultant.

Administrator Smith stated that she had received a memorandum of understanding from the National Processing Center for the Special Census Bureau. Work should begin soon. Administrator Smith will keep the Board informed on any progress.

Administrator Smith sent the Board an email regarding a new copy of the Village Messenger. The copy for preview is on the front counter and will be going to print this week.

Administrator Smith attended a meeting for the deregulation of Commonwealth Edison through the McHenry County Council of Governments. David Hoover is the Executive Director of Northern Illinois Municipal Electrical Cooperative. He is a broker and he goes out to bid for a pool of Municipalities. The fee is \$100.00 for a lifetime membership. The first contract would be for 17 months and annually after that. Rates could increase between 22-30%. The Village could decide to go with his rate or Com-Ed's rate.

Motion by Trustee Connelly, 2nd by Trustee Greenwald to adopt a Resolution waiving formal bid requirements and participate in NIMEC cooperative electricity bid, also allowing the Village Administrator to execute a purchasing contract for electricity.

The Village can always opt out of the contract.

On a Roll Call Vote: Trustees Connelly, Greenwald and President Breseman voted aye. Trustees Behm and Robak voting nay. Motion Carries.

7. New Business/Board Comments:

a. Wynwood Builders, Inc., Request for Financial Relief:

Hank Braley stated that he really didn't have much more to add regarding the installation of streetlights in OakGrove. The reason that they have not been installed is the past Village Board asked that they not be installed. Mr. Braley has recently had an Engineering inspection done for maintenance. All non-compliance items have been completed. Mr. Braley is asking the Village why the Village Engineer is billing for inspecting the water & sewer. The water & sewer is privately owned so the Village shouldn't have the need for that inspection. This part of his development was not bonded with the Village. He believes that the portion of the Engineering bill inspecting the water & sewer should not be his responsibility.

Attorney McArdle stated that the Village Engineer, Pat Bleck could give us the reason that this inspection was needed. After a brief discussion the Village Board has directed Administrator Smith to have Pat Bleck of Bleck Engineering itemize the bill.

Motion by Trustee Behm, 2nd by Trustee Connelly to waive the streetlight requirement for Wynwood Builders, Inc., for the OakGrove Subdivision. **On a Roll Vote: Trustees Behm, Connelly, Greenwald, Robak and President Breseman all voted aye. Motion carries.**

b. Village Board Petition to Planning & Zoning Commission revising the Comprehensive Plan:

Motion by Trustee Behm, 2nd by Trustee Robak to Petition the Planning & Zoning Commission to revise the Comprehensive Plan on behalf of the petitioners, Theodore and Lucille Gebeau. **On a Roll Vote: Trustees Behm, Connelly, Greenwald and Robak all voted aye. Motion carries.**

c. Request for Road and Bridge Program:

This is the proper procedure to expend state MFT funds. These funds will be used for the repair of Nish & Valley View Roads. This will be sent to IDOT for approval.

Motion by Trustee Robak, 2nd by Trustee Connelly to approve the 2006 Road & Bridge Program for the Village of Prairie Grove. **On a Roll Vote: Trustees Behm, Connelly, Greenwald and Robak all voted aye. Motion carries.**

d. Request for Village Board Strategic Planning Meeting:

Village Board gave Administrator Smith direction to plan the Strategic Planning Meeting.

e. Approval of Remsing Conceptual Landscape Plan:

All trees are being planted on the north side of the berm slope. A seed mixture for the hill is different from the one being used for the swale.

Motion by Trustee Connelly, 2nd by Trustee Behm to approve the Remsing Conceptual Landscape Plan and release the Letter of Credit on file after inspection of any road damage by

Trustee Behm. **On a Roll Vote: Trustees Behm, Connelly, Greenwald and Robak all voted aye. Motion carries.**

f. Request for Village Clerk Attendance in Municipal Clerks Institute & Academy: Motion by Trustee Robak, 2nd by Trustee Connelly to approve the request for Kim Minor, Village Clerk to attend the Municipal Clerks Institute & Academy. **On a Roll Vote: Trustees Behm, Connelly, Greenwald and Robak all voted aye. Motion carries.**

g. Resolution Establishing Signatories on Village Bank Accounts: Motion by Trustee Robak, 2nd by Trustee Connelly to approve the Resolution establishing signatories on Village Bank Accounts. **On a Roll Vote: Trustees Behm, Connelly, Greenwald and Robak all voted aye. Motion carries.**

8. Executive Session: None

9. Adjournment: Motion by Trustee Robak, 2nd by Trustee Behm to adjourn the regular monthly board meeting of September 19, 2006 at 8:41PM. **On a Roll Call vote: Trustees Behm, Connelly, Greenwald and Robak all voted aye. Motion Carries.**

Respectfully Submitted by,

Kim Minor, Village Clerk