

VILLAGE OF PRAIRIE GROVE

Meeting Minutes November 21, 2006

Regular Monthly Board Meeting

Call to order: President Breseman called the meeting to order at 7:04 PM.

Roll call: Trustees, Baudin, Greenwald, Duda, Behm, Connelly and President Breseman all present.

Absent: Trustee Robak

Others Present: Attorney David McArdle, Village Administrator Jeannine Smith and Village Clerk Kim Minor

Public comment:

Mr. Paul Kreig of Cobblestone Woods would like the Village to take over the roads at Cobblestone Woods.

The Village is currently at an impasse with Mr. Cunat. He still has an outstanding balance due with the Village Engineer and the Village needs to review his as built drawings. The Village would like to see this resolved as soon as possible.

Bill & Linda Young, lot 67 owner in Timberhill. The Youngs thanked the Village for allowing Mr. Bill Franz the time to speak.

Mr Bill Franz the Developer of Timberhill Subdivision would like to address the Village Board regarding some Engineering issues in Timberhill. Mr. Franz gave the Village Board a timeline as to the development of Timberhill. He purchased the land in July 1997, Plat for Unit 1 was approved in August 1998. Units 2, 3 & 4 were approved for Plat in November 1998. The Unit 5 Plat was approved in January 2002. There are a total of 98 lots in Tiberhill. To date he has sold 80 lots. Unit 5 lots have been sold and building permits have been approved and issued.

The Engineering of Units 3 & 4 has been revised. Mr. Frank Cuda the Village Engineer approved the changes in Engineering for Units 3 & 4. Since the Village has now retained a new Engineer he has been asked to provide as built drawings for Timberhill. Mr. Fanz stated that he doesn't believe he was subject to that at the time his subdivision was approved. After submission of his as built drawings for Timberhill, he has felt subject to much criticism.

Mr. Jim Frayn, Vice President of Manhard Consulting is here to speak on behalf of Mr. Franz. Mr. Frayn stated that there have been many changes in Engineering between the Contractor and Mr. Frank Cuda in the field. A drywell system was approved initially.

Mr. Pat Bleck, Village Engineer stated that he has a concern with future storage volume. He stated that changing from a drywell system to a new system has created a problem with storage volume.

Mr. Bleck wants proof that this new system works. This would protect future homeowners in Timberhill. The Village would like Manard Consulting and Pat Bleck to meet to work out the

Engineering issues in Timberhill. Mr. Franz has agreed to this. They will set up a meeting for next week. Mr. Frank Cuda would also be invited to attend. This will be discussed at the next meeting in December.

(Trustee Robak arrived at 7:50 PM.)

Consent agenda Motion to Approve:

Motion by Trustee Baudin, 2nd by Trustee Greenwald to approve the Special Meeting Minutes of October 24, 28 and November 1, 2006 with changes, Expenditure Reports of November 13, 2006 and Revenues of October 2006. **On a Roll Call Vote: Trustees Baudin, Behm, Connelly, Duda, Greenwald and Robak all voted aye. Motion carries.**

Committee reports and meeting dates:

Chief John Sosnowski stated that he reported in his monthly report that fees for dispatching will increase. Currently the Village pays \$8500.00 a year. The increase could double our current cost. The new fees will be in excess of \$15,000.00 a year or 21.64 on a per call basis.

Tim Carone stated that the new Plow Truck should be ready around Christmas.

Staff/consultant reports or comments;

FY 06/07 Budget:

Administrator Smith stated that this budget would be considered a working budget. The building permits are down. Additional funds are being spent on the Special Census and the Annexations for Crystal Lake Chrysler that occurred in 2006. She will begin working on the next fiscal budget in January of 2007. The Special Census will help the Village increase our revenues. Any Expenditure over \$1000.00 will need to come before the Village Board for approval.

Houseal & Lavigne applied for a planning grant on behalf of the Village. The Village received this planning grant in the amount of \$106,000.00. The Village needed to fund 10%.

Pandemic Flu Planning:

Motion by Trustee Duda, 2nd by Trustee Baudin to participate in the Pandemic Influenza Planning through Nunda Township. **On a Roll Call Vote: Trustees Baudin, Behm, Connelly, Duda, Greenwald and Robak all voted aye. Motion carries.**

Com-Ed Rate Update:

The NIMEC organization has decided not to go out to bid for street lighting. The Village will stay with Com-Ed for the now.

FEMA Request for Continued Participation in the National Flood Program:

The Village is currently working with the County on our Stormwater Management Ordinance.

Old Business/Board Comments:

Resident Request for Speed Limit Increase on Village Roads:

Dean Bianco believes that lowering the speed limits wasn't the thing to do for Prairie Grove. He has seen an increase of bikers and professional bike groups in the Village. A discussion ensued over this issue.

The Village will put a survey regarding the speed limit on our next newsletter. Administrator Smith will also contact Gary Overbay, the Village Traffic Engineer regarding this issue.

Comprehensive Plan Amendment:

Motion by Trustee Duda, 2nd by Trustee Baudin to approve the Ordinance Amending the Comprehensive Plan that eliminates the extension of Nish Road west, across Barreville Road. **On a Roll Call Vote: Trustees Baudin, Behm, Connelly, Duda, Greenwald and Robak all voted aye. Motion carries.**

New Business/Board Comments:

Direction for KAP Roofing Special Use Permit:

Mr. Keith Pinn is requesting feedback from the Village Board regarding a Special Use Permit for the Brownell Parcel on Rt. 176. He will close on the property soon. His bank has requested that he obtain a letter from the Village stating that they would allow his Business use on this property. He will need a Special Use permit for the outside parking of trucks. The Village Board will refer Mr. Pinn to the Planning & Zoning Commission.

Westminster Swanson, Amendment to Annexation Agreement Discussion:

David McArdle has redrafted the agreement after meeting with Westminster Swanson. A discussion ensued over the agreement.

Tax Levy Discussion:

Resolution for Tax Levy Hearing:

Motion by Trustee Connelly, 2nd by Trustee Baudin to approve the Resolution for the Tax Levy Hearing. **On a Roll Call Vote: Trustees Baudin, Behm, Connelly, Duda, Greenwald and Robak all voted aye. Motion carries.**

Resolution for Maintenance of Streets and Highways:

Motion by Trustee Duda, 2nd by Trustee Baudin to approve the Resolution for Maintenance of Streets and Highways to appropriate MFT funds for the purchase of salt. **On a Roll Call Vote: Trustees Baudin, Behm, Connelly, Duda, Greenwald and Robak all voted aye. Motion carries.**

Request for Staff Cost of Living Allowance Increase:

The Village Board discussed this item in Executive Session.

Executive Session for Personnel Issues:

Motion by Trustee Duda, 2nd by Trustee Robak to enter Executive Session at 10:49 PM to discuss the request for staff cost of living allowance. **On a Roll Call Vote: Trustees Baudin, Behm, Connelly, Duda, Greenwald and Robak all voted aye. Motion carries.**

No Action Taken

Return to Open Session at 11:20 PM. On a Roll Call: The following answered aye. Trustee Behm, Baudin, Connelly, Duda, Greenwald, Robak and President Breseman.

Motion by Trustee Duda, 2nd by Trustee Greenwald to give Keith Jonasen of Public Works a \$1.00 per hour increase and give staff a 2.5% cost of living allowance retro active to May 1, 2006 and to give the Village Administrator a 1% merit increase beginning on her next paycheck for the 2006/2007 budget .

On a Roll Call Vote: Trustees Baudin, Behm, Connelly, Duda, Greenwald and Robak all voted aye. Motion carries.

Adjournment:

Motion by Trustee Duda, 2nd by Trustee Greenwald to adjourn the Regular Village at 11:24 PM. **On a Roll Call Vote: Trustees Baudin, Behm, Connelly, Duda, Greenwald and Robak all voted aye. Motion carries.**

Respectfully Submitted,

Kim Minor, Village Clerk