

**Village of Prairie Grove
Meeting Minutes
January 16, 2007**

Amendment and Restatement of the Annexation Agreement for Prairie Grove 1078 SPE LLC Terra Cotta Property Hearing:

1. Call to Order: President Breseman called the Prairie Grove 1078 SPE LLC Terra Cotta Property Public Hearing to order at 7:03 PM.

2. Roll Call: Trustees Baudin, Behm, Connelly, Greenwald, Robak and President Breseman all present.
Trustee Duda absent.
Administrator Smith, Clerk Minor and Attorney McArdle also present.

A public notice was published on December 19, 2006. This hearing will be concerning version 29 of the Annexation and Development Agreement for the Terra Cotta Properties.

3. Public Comment: None

A date will be set for the continuance of this meeting prior to the end of the regular meeting.

4. Adjournment: Motion was made by Trustee Baudin, 2nd by Trustee Robak to close the public hearing at 7:08 PM and set new date for continuation. **Roll Call: Trustees Baudin, Behm, Connelly, Greenwald and Robak all voted Aye, Motion carries.**

Regular Meeting:

1. Call to Order: President Breseman called the regular meeting to order at 7:08 PM.

2. Roll Call: Trustees Baudin, Behm, Connelly, Greenwald, Robak and President Breseman all present.
Trustee Duda absent.
Administrator Smith, Clerk Minor and Attorney McArdle also present.

3. Public Comment:

Mrs. Lucille Gebeau, 3707 Barreville Road is asking for a copy of the Ordinance amending the Village Comprehensive Plan. Village Clerk Kim Minor will send Mrs. Gebeau a copy of the Ordinance tomorrow.

Linda Young, lot 67 in Timberhill read a letter that she had prepared. The letter stated that she had been patient for 3 ½ months while waiting for her building permit to be released. She is asking that Mr. Franz release all the information needed to the Village and she is asking the Village to review the information in a timely manner to determine if the drainage plan is acceptable. If either party is not willing or able to comply with her request she will be forced to look at other options.

Bill Crawford, 3421 Wirth Trail wants to know what part of the revised Terra Cotta plan is on the website? Jeannine Smith will work to make current plans available through our website.

4. Consent Agenda: Motion was made by Trustee Baudin, 2nd by Trustee Connelly to approve the Special Meeting Minutes of December 12, 2006 with changes, the Expenditures of January 2, 2006, the Revenues for December 2006 and Approval of Motions: Executive Session Minutes February 21, 2006 through November 21, 2006 for Review & Release. All Executive Session Minutes Released with the Exception of March 21 and July 12, 2006. Approval of Authorization to Prepare Road Inventory. **Roll Call: Trustees Baudin, Behm, Connelly, Greenwald and Robak all voted Aye, Motion carries.**

5. Committee Reports and meeting dates:

None

6. Staff/Consultant reports or comments:

a. Recognition of Officer Walter J. Szarowicz:

Chief Sosnowski introduced Officer Szarowicz and gave him a letter of appreciation for his hard work and dedication when Officer Szarowicz graduated on November 18, 2006 from the Star Program through NEMERT. He stated that Officer Szarowicz had received the highest scores in his class. The Village Board congratulated Officer Szarowicz.

7. Old Business/Board Comments:

a. Timberhill Subdivision, Mr. Franz:

Mr William J. Franz would like to settle his Timberhill issues with the Village. This was in reply to a list of items to complete from our Engineer. He stated that the Village should contact Mr. Frank Cuda who was the Village Engineer at the time when he was given approval for certain Engineering items in Timberhill that are now being questioned. He has sold over 80 lots and over 60 houses have been built in Timberhill. The new list of items would cost him between \$35,000.00 to \$55,000.00.

His approved drainage plan was a drywell system. During the project Frank Cuda gave him approval to change some of the Engineering. Now Pat Bleck, the Village Engineer is asking for information that would demonstrate that the current drainage system is designed properly. The Ordinance at the time required that Mr. Franz bring the changed plan back before the Village Board for additional approval. Our Ordinance that was in place at the time of approval was passed on February 10, 1977 and required that as built drawings be submitted to the Village Engineer. This is not something new that we require now.

The Village Board is asking Mr. Franz to comply with our Village Engineer and supply him with the information needed. Pat Bleck stated that he needs as built drawings to prove that the drainage system installed works. Mr. Franz agreed that he would supply our Engineer with the rest of the as built drawings as requested. Mr. Franz's Engineer needs to provide calculations as well with the as built drawings.

Our Engineer, Pat Bleck will work on lot 67 first in Timberhill so they can be issued a building permit as soon as possible.

Russell King, Engineer for Builder Greg Werderitch asked if they could make a concession and move the house on the lot.

As built drawings will be supplied by Mr. Franz by the next Village Board meeting.

Motion by Trustee Baudin, 2nd by Trustee Greenwald to take a 5-minute break at 8: 27 PM. **Roll Call: Trustees Baudin, Behm, Connelly, Greenwald and Robak all voted Aye, Motion carries.**

Meeting reconvened at 8:38 PM.

b. Request for Authorization to Execute Daimler Chrysler Truck Agreement:
Motion by Trustee Baudin, 2nd by Trustee Greenwald to authorize the Village Administrator, Jeannine Smith to execute the truck agreement with Daimler Chrysler for the new Public Works truck. **Roll Call: Trustees Baudin, Behm, Connelly, Greenwald and Robak all voted Aye, Motion carries.**

8. New Business/Board Comments:

a. Acceptance of Oak Grove Subdivision, Unit I, Release of LOC for Units I & II and Establish LOC for Unit II: The Village Engineer has given his approval for this acceptance of Unit I and established a new LOC in the amount of \$100,950.00 for Unit II.

Motion by Trustee Baudin, 2nd by Trustee Connelly to accept Unit I of OakGrove Subdivision and release letter of credit for Units I & II and establish new LOC in the amount of \$100,950.00 for Unit II. **Roll Call: Trustees Baudin, Behm, Connelly, Greenwald and Robak all voted Aye, Motion carries.**

b. Intergovernmental Agreement with McHenry County Sheriff's Department for Police Dispatch:

Motion by Trustee Baudin, 2nd by Trustee Greenwald to pass resolution #2006-10 for an Intergovernmental Agreement with McHenry County Sheriff's Department for Police Dispatch. **Roll Call: Trustees Baudin, Behm, Connelly, Greenwald and Robak all voted Aye, Motion carries.**

c. Motion to Approve an Ordinance for Cobblestone Woods Amending Municipal Code Section 15.19:

Motion by Trustee Baudin, 2nd by Trustee Robak to pass Ordinance #417 for Cobblestone Woods Amending Municipal Code Section 15.19.

Roll Call: Trustees Baudin, Behm, Connelly, Greenwald and Robak all voted Aye, Motion carries.

d. Rt. 176 Corridor Planning Grant:

This planning grant could be the next step in getting the Village to the Fox River on the Route 176 corridor. This grant was applied for by Houseal & Lavigne on behalf of the Village. It will focus on the future of the Rt. 176 corridor. The Village Board gave direction that Houseal & Lavigne will do scope of work for Board approval.

Motion by Trustee Behm, 2nd by Trustee Baudin to have Houseal & Lavigne do the scope of work for the Planning Grant on Rt. 176 and come back to the Village Board for approval. **Roll Call: Trustees Baudin, Behm, Connelly, Greenwald and Robak all voted Aye, Motion carries.**

Discussion of Personnel Policy: This Personnel Policy is a basic tool for management. Administrator Smith asked that the Village Board review this for another month as she is still waiting for information regarding IMRF and Health Insurance benefits. This will still need the Attorney's office to review it and anyone wanting to provide additional comments should email them to Administrator Smith.

Discussion of Health Insurance Policy: Village Administrator stated that we currently offer health coverage to 2 employees at a cost of approximately \$20,000.00 per year. She would like to offer options to all full time employees. The Village Board would like to see if Administrator Smith could find coverage for all employees while still paying the same amount of money.

Update on Pandemic Influenza C.O.O.P.: Administrator Smith will put out information on Village website.

The Public Hearing for the Amendment and Restatement of the Annexation Agreement for Prairie Grove 1078 SPE LLC Terra Cotta Property will be continued to Wednesday, January 24, 2007 at 7:00 PM.

Terra Cotta Discussion:

Priority Outline of Issues

1. School Impact Fees
2. Public Works – 7 acres
3. Retained Personnel
4. BFE – Base Flood Elevation
5. Open Space
6. Re-design area 2D
7. Landscaping of Homes
8. Design Guidelines
9. Traffic

Public Works: Westminster Swanson has a buyer for the SBC Building. Instead they will give us the seven acres that was originally discussed. The Village would like to still work out a deal for the SBC Building.

School Impact Fees: Village wants to equalize fees for 4 & 5 bedroom homes.

Base Flood Elevation: 2 out of 4 studies have been completed.

Traffic: Rt. 31 should have specific language regarding the dedication of a 120 ft. right of way.

Open Space: The Village needs a plan of action. Westminster Swanson is concerned over AES doing everything.

Retained Personnel: The Village is still behind in receiving payment from Westminster Swanson.

9. Executive Session: None

10. Adjournment: Motion was made by Trustee Greenwald , 2nd by Trustee Baudin to adjourn meeting at 11:17 PM. **Roll Call: Trustees Baudin, Behm, Connelly, Greenwald and Robak all voted Aye, Motion carries.**

Respectfully Submitted by:

Kim Minor, Village Clerk