

Village of Prairie Grove
Meeting Minutes
June 19, 2007

1. Call to Order: President Breseman called the regular meeting to order at 7:05 PM.

2. Roll Call: Trustees Baudin, Greenwald and McConnell and President Breseman all present. Trustees Connelly, Duda and Robak absent.

Administrator Smith, Clerk Minor and Attorney McArdle also present.

3. Public Comment:

Linda Young, Lot 67 Timberhill, Linda came tonight hoping to hear the status in issuing her building permit.

4. Consent Agenda: Motion was made by Trustee Baudin, 2nd by Trustee McConnell to approve the Meeting Minutes of May 15, 2007, Executive Session Meeting Minutes of April 15, 2007, Expenditure Reports of June 5, 2007 and the Revenues for May 2007. Release of Executive Session Minutes will be held for discussion in Executive Session. **On a Roll Call Vote: Trustees Baudin, Greenwald, McConnell and President Breseman all voted Aye, Motion carries.**

5. Committee Reports and meeting dates:

Administrator Smith stated that there are some issues relating to our current Treasurer. Administrator Smith is currently in the process of looking for another accountant.

Trustee McConnell asked if a Special Meeting would be necessary to discuss the annual appropriations ordinance.

6. Staff/Consultant reports or comments:

An update was given on the status of Trustees Connelly and Robak after their accident.

Administrator Smith attended a meeting with President Breseman, David McArdle, Rick Swanson and Jon Joy regarding increasing the density of the age restricted homes. Trustee Greenwald stated that he was totally against looking into more age restricted homes. The Annexation and Development Agreement for Wildflowers was only a month old. President Breseman stated that the Village Board liked the plan that they had just spent the last year and a half working on.

Administrator Smith stated that the Village would be going out to bid for banking services and better rates of interest.

The Special Census will begin training tomorrow and signage will go up in front of the subdivisions advising residents that a special census will be taken in their neighborhoods.

7. Old Business/Board Comments:

a. Timberhill, William Franz:

Timberhill is undertaking a program to remedy suggested remediation of many detention areas. Lot 67, the pipe has been installed and still needs to be reviewed by the Village Engineer. Lot 43 owned by Timberhill has had the banks in this lot raised so that the entire detention area is in the easement. Lots 49 & 50 have been turned into the health department for approval of easements. Permission is being requested from all homeowners for easement and detention areas. A new contact for this project is Mr. Andy Soden. He can be contacted at Mr. Franz's office. Timberhill is ready for the Village to begin final approval for the entire subdivision. The Village Engineer, Pat Bleck will contact Mr. Soden regarding the final approval process. The Village Board is pleased with the process being made by Mr. Franz and appreciates the updates.

b. 2007 Road Program, Pat Bleck

A bid opening was held on Monday, June 18, 2007 at 10:00 AM for the MFT Program. The winning bid has gone to Greg Greenhill Construction Co. Inc. 5 bids were submitted, the winning bid came in at \$82,844.00. The Village Board will need to wait 8 days to award the contract at the next Village Board Meeting. This bid came in lower than we had previously estimated. The Village Board passed a resolution in the amount of \$95,000.00. Work will begin after contract is awarded. We would be looking at the end of July or beginning of August for the roadwork to begin.

c. 2007/2008 Budget Discussion:

This is a revision of the first draft. The annexation fees for Tall Grass have been removed and updated fund balances have been included along with historical amounts from previous years. This includes the rebate to Crystal Lake Chrysler Jeep of \$100,000.00. This budget is used only as a guide for staff. Approval will be asked for expenditures at the Board level. It's the staff's responsibility to stay within their budgeted line items. This budget also takes into consideration that the Village is at a population of 960 for three months and then 1800 for the next nine months. This could change depending on the time frame of the special census.

18 Single Family Homes have been included in this budget. President Breseman asked if the Village could afford to keep a building department at only 5-10 building permits a year. He asked the Village Board if the Village stays where we are at for now or do we need to go in a different direction. Inspector Bartik also permits other things such as decks, pools and other minor permits. Trustee Baudin stated that he didn't want to go back to Independent Inspections.

The Police Budget has been reduced by over \$50,000.00. President Breseman asked that if Inspector Bartik wasn't busy in the Building Department could he do other things. President Breseman stated that he would like to see something tangible from the Building Department when the Building Department is slow. Inspector Bartik asked for as much notice as possible if the Village would change its Building Department.

The salaries in the budget include a 3% cost of living increase.

ICMA Retirement includes paying 10% to Dave Bartik and 11% to Jeannine Smith. This figure also includes the other full time employees. This has not been approved yet but is included for future discussion. We will defer any more discussion on this item for a future date.

8. New Business/Board Comments:

a. Request for Approval of McHenry County Republican Party Golf Outing

Fireworks: Motion by Trustee Baudin, 2nd by Trustee Greenwald to approve the request for McHenry County Republican Golf Outing Fireworks with the approval of Attorney McArdle and Village Indemnification. **On a Roll Call Vote: Trustees Baudin, Greenwald McConnell and President Breseman all voted aye. Motion carries.**

b. Motion to Approve Prevailing Wage Ordinance:

Motion by Trustee Greenwald, 2nd by Trustee Baudin to approve the Prevailing Wage Ordinance. **On a Roll Call Vote: Trustees Baudin, Greenwald, McConnell and President Breseman all voted aye. Motion carries.**

c. Motion to Approve Ordinance Changing the Name of Carlisle Court to Carlisle Drive: Motion by Trustee Baudin, 2nd by Trustee Greenwald to approve the Ordinance Changing the Name of Carlisle Court to Carlisle Drive. **On a Roll Call Vote: Trustees Baudin, Greenwald, McConnell and President Breseman all voted aye. Motion carries.**

d. Appoint Commissioners to the Economic Development Commission, Keith McConnell, Bob Gray and Sean Rathjen: For this Commission the members are appointed annually. Trustee Robak called Administrator Smith today with some concerns regarding this commission. The Village Board will table this tonight so that Trustee Robak can be here to express his concerns.

9. Executive Session: None

10. Adjournment: Motion was made by Trustee Baudin, 2nd by Trustee Greenwald to adjourn Village Board Meeting at 8:48 PM. **On a Roll Call Vote: Trustees Baudin, Greenwald, McConnell and President Breseman all voted Aye, Motion carries.**

Respectfully Submitted by:

Kim Minor, Village Clerk