

Village of Prairie Grove
Special Meeting Minutes
July 10, 2007

1. Call to Order: President Breseman called the Special Meeting to order at 7:04 PM.

2. Roll Call: Trustees Baudin, Duda, Greenwald, McConnell and President Breseman all present. Trustees Connelly and Robak absent.
Administrator Smith, Clerk Minor and Attorney McArdle also present.

3. Public Comment:

Jim Hicks asked the Village if they had a timeline for the Wildflowers Development. President Breseman stated that at this point in time the Wildflowers Development is still in limbo. He also stated that they had a meeting with Rick Swanson and Jon Joy of Westminster Swanson regarding a developer that wanted to buy the age-restricted neighborhood. This developer wanted about 800 age-restricted homes, about 300 more units than were agreed to on the annexation development agreement. The Village Board stated that they were not interested in changing the plan, especially regarding increasing the density.

4. 2007/2008 Budget Discussion:

Trustee Baudin asked Administrator Smith if the budget was used as a guideline and not set in stone.

Trustee Duda questioned if Retirement Benefits were included in this budget. Administrator Smith stated that she included ICMA Retirement Benefits in the amount of \$29,328.00 in this budget for planning purposes. Trustee Duda stated that he had no major issues with this budget.

Trustee McConnell asked if \$8,200.00 was obligated for retirement benefits. Administrator Smith stated that \$8,200.00 was obligated out of the \$29,328.00 allocated for retirement benefits. Trustee McConnell stated that he sees the building permits being a risk on the revenue side. He also sees the potential timeline for the special census being a risk for additional revenue. Trustee McConnell suggested backing off on planned expenses.

Trustee Baudin stated that on the Police Budget there are some red flags, but these are easily explained. County has mandated the need for the new radios and the 911 fees have doubled from last year. He stated that there was a need for a new squad car and additional training for our Police Officers. Administrator Smith stated that she has already reduced the Police Budget.

Administrator Smith stated that last year's budget was 1.2 million dollars and this years budget is 1.168 million dollars. This budget has been scrutinized.

President Breseman suggested adding a column to show where we stand to date on the budget with more up to date information.

Trustee McConnell stated that another one of his major concerns are the roads and if enough money has been allocated to them. Administrator Smith stated that we are following the recommendation of the Village Engineer and have allocated the amount that will be used for the 2007 road program.

The Village Board is asking that Administrator Smith make a budget, option B with a 10% cut across the board.

Building Inspector David Bartik stated that the Building Department has been holding their own for the last 2 months. He has taken in approximately \$25,000.00.

President Breseman stated that the Board has faith in Administrator Smith to do her job, watch over the budget and hire a new accountant. Administrator Smith has come up with a new job description for a part time finance coordinator. She has had this approved by the Village's auditor.

5. Motion to Approve Annual Appropriation Ordinance:

Motion by Trustee Baudin, 2nd by Trustee Duda to adopt the Village of Prairie Grove's FY 2007/2008 Annual Appropriation Ordinance and authorize the Village President's certification of the Estimated Revenues as presented.

Administrator Smith stated that this is an annual ordinance that is required by statute. She has put a cover memo that explains this ordinance. The numbers in this document represent the ceiling that cannot be exceeded in these areas. If for some reason we find that later we will exceed a certain area, a supplemental ordinance will need to be approved by the Village Board.

Trustee McConnell stated that he doesn't want anything done here that would result in the need to increase taxes.

On a Roll Call Vote: Trustees Baudin, Duda, Greenwald and McConnell all voted Aye, Motion carries.

6. Motion to Award Bidder Contract for 2007 Road Program:

Motion by Trustee Duda, 2nd by Trustee Connelly to award the 2007 Road Program Bidder Contract to Greg Greenhill Construction Co, Inc. **On a Roll Call Vote: Trustees Baudin, Duda, Greenwald and McConnell all voted Aye, Motion carries.**

7. Appointment of Economic Development Commission Members:

President Breseman stated that this was tabled last month on behalf of Trustee Robak so that he could be here to discuss it. Administrator Smith stated that Trustee Robak was made aware that this appointment was tabled so that he could be here to offer his input.

President Breseman stated that this commission plays a very important role for the Village and he would like to fill the vacancies of this commission. This commission had four previous members. All members have resigned with the exception of Trustee Connelly. At the last Town Hall Meeting there were questions regarding fiscal impact. President Breseman would like to see this commission meet and work on fiscal matters for the Village.

President Breseman would like to appoint the following members to join Trustee Connelly on this commission. Trustee Keith McConnell as the Chairman, Bob Gray and Sean Rathjen.

Motion by Trustee Duda, 2nd by Trustee Baudin to approve the appointments of Trustee Keith McConnell as Chairman, Bob Gray and Sean Rathjen as Commission Members along with Existing Member, Trustee Stewart Connelly. **On a Roll Call Vote: Trustees Baudin, Duda, Greenwald and McConnell all voted Aye, Motion carries.**

President Breseman will miss the next Regular Board Meeting on July 17, 2007. He is appointing Trustee Duda to be the Village Board President Pro Tem.

8. Executive Session: None

9. Adjournment: **Motion was made by Trustee Baudin, 2nd by Trustee Duda** to adjourn this Special Village Board Meeting at 8:40 PM. **On a Roll Call Vote: Trustees Baudin, Duda, Greenwald and McConnell all voted Aye, Motion carries.**

Respectfully Submitted by:

Kim Minor, Village Clerk