

Village of Prairie Grove
Meeting Minutes
January 15, 2008

1. Call to Order: President Breseman called the regular meeting to order at 7:02 PM.

2. Roll Call: Trustees Connelly, Greenwald, McConnell, Robak and President Breseman all present.

Trustees Baudin and Duda absent.

Administrator Smith, Clerk Minor and Attorney McArdle also present.

3. Public Comment:

Julie & Rene Zammudio of 2510, 2020 & 2530 Rt. 176 have paid for all building permits in phases for their Business Condominium Development. They are currently finishing the construction of the last 2 phases. Shortly after the Village Board gave the approval for the Annexation & Development Agreement, the Zammudio's were sued by near by homeowners. The lawsuit took almost 18 months. The Zammudio's are asking for an 18-month building permit extension for phases 4 & 5 at no additional charge. After a brief discussion the Village Board directed this item to be added to next month's agenda for approval. Ms. Zammudio also stated that they would be interested in annexing their home at 2815 S. Justen into Prairie Grove if the Village could create a new zoning classification. Some of her neighbors have home run businesses such as horse back riding and landscaping and general contracting. This can be put before the Planning & Zoning Commission for a recommendation.

4. Consent Agenda: Motion was made by Trustee Connelly, 2nd by Trustee McConnell to approve the Meeting Minutes of December 18, 2007, the Expenditure Reports of December 17, 2007 and January 4, 2008, the Revenues for December 2007 and Approval of Motions: Approving Ordinance #440, an Ordinance Amending Section 3.01 of the Municipal Code and Approval of the Separation Agreement between Dave Bartik and the Village and Approval of Compensation to Mr. Bartik in the amount of \$15,000.00. **On a Roll Call Vote: Trustees Connelly, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

Trustee McConnell stated that at the last meeting he thought that the Village Board agreed to discuss the budget monthly. Administrator Smith stated that she and the staff were still in the process of getting everything updated with the use of the new software. She stated that she would be emailing a report to the trustees prior to the next meeting. This item was asked to be placed on the next agenda.

5. Committee Reports and meeting dates:

Trustee McConnell stated that the next EDC meeting would be held this Friday, January 18th at 7:30 AM.

6. Staff/Consultant reports or comments:

Administrator Smith introduced our new Building Inspector, Phil Knudsen to the Village Board. Phil works for B & F Technical and will be working in the Village on Tuesday and Thursday afternoons, 12:00 – 4:00 PM.

Finance: Administrator Smith stated that the Village financial position is healthy and that the monthly revenues exceed our expenditures on the average.

Trustee McConnell asked if we keep the excess revenues, spend them or rebate them to the residents.

Parks & Recreation Committee: Houseal & Lavigne is working on a new park plan for us, pro bono. Currently the Village created a new Parks & Recreation Committee. The new committee has Lisa Behm as chairman and Colleen Wales. If anyone knows of anyone else who is interested in being on this committee please have them contact Jeannine Smith.

7. Old Business/Board Comments:

Rt. 176 Corridor Plan: This is the Illinois Tomorrow Grant that was awarded to the Village by the State of Illinois. This allows communities to study corridors by working with state, township and local government agencies. This will allow us to study the Rt. 176 corridor along with a river front component. This is like a comprehensive plan specifically used in studying corridors.

Administrator Smith stated that she had sent out 10 RFP'S. She has received only one proposal back submitted by Houseal & Lavigne.

a. Authorization to Execute Intergovernmental Agreement for Rt. 176 Corridor Grant:

b. Authorization to Execute Contract with Houseal Lavigne Associates for Services Relating to Rt. 176 Corridor Grant:

Motion by Trustee Greenwald, 2nd by Trustee Connelly to authorize the execution of the Intergovernmental Agreement for the Rt. 176 Corridor grant and authorize the execution of the contract with Houseal Lavigne Associates for services relating to the Rt. 176 Corridor Grant and to authorize the expenditure in the amount of \$11,800.00 as budgeted: **On a Roll Call Vote: Trustees Connelly, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

c. Discussion regarding Proposed Economic Incentive Agreement:

This will give the Village Administrator parameters to go out and actively seek annexation or development within Prairie Grove. This is to approve the template that Prairie Grove will use. Administrator Smith stated that she was not in favor of offering everyone an incentive.

Attorney McArdle stated that he doesn't believe anyone else does this in the County. Prairie Grove could be the first.

Motion by Trustee Robak, 2nd by Trustee McConnell to approve the Economic Incentive Agreement for Sales Tax Rebates and Real Estate Tax Abatement Template: **On a Roll Call Vote: Trustees Connelly, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

8. New Business/Board Comments:

a. Authorization to Execute Resolution#2008-01, Intergovernmental Agreement with MCCOG for Emergency Mutual Aid:

b. Authorization to Execute Resolution#2008-02, Intergovernmental Agreement with MCCOG for Non-Emergency Mutual Aid:

Motion by Trustee McConnell, 2nd by Trustee Greenwald to Authorize the Execution of Resolution#2008-01, Intergovernmental Agreement with MCCOG for Emergency Mutual Aid and to Authorize the Execution of Resolution#2008-02, Intergovernmental Agreement with MCCOG for Non-Emergency Mutual Aid: **On a Roll Call Vote: Trustees Connelly, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

c. Motion to Adopt Ordinance #441, No Smoking Ordinance for the Village of Prairie Grove: Motion by Trustee Robak, 2nd by Trustee Greenwald to adopt Ordinance #441, No Smoking Ordinance for the Village of Prairie Grove. **On a Roll Call Vote: Trustees Connelly, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

9. Executive Session: None

10. Adjournment: Motion was made by Trustee Robak, 2nd by Trustee Connelly to adjourn Village Board Meeting at 7:55 PM. **On a Roll Call Vote: Trustees Connelly, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

Respectfully Submitted by:

Kim Minor, Village Clerk