

**Village of Prairie Grove  
Meeting Minutes  
February 19, 2008**

- 1. Call to Order:** President Breseman called the regular meeting to order at 7:00 PM.
- 2. Roll Call:** Trustees Baudin, Connelly, Duda, Greenwald, McConnell, Robak and President Breseman all present.  
Administrator Smith, Clerk Minor and Attorney McArdle also present.
- 3. Public Comment:** None
- 4. Consent Agenda:** Motion was made by Trustee Duda, 2<sup>nd</sup> by Trustee Robak to approve the Meeting Minutes of January 15, 2008 with noted changes, the Expenditure Reports of January 18 & 31, 2008 and the Revenues for January 2008. **On a Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

**5. Committee Reports and meeting dates:**

Trustee McConnell stated that the EDC met on January 18, 2008 and February 11, 2008. Trustee McConnell had sent out the reports via email. Trustee McConnell stated that he has two open positions on the EDC Commission.

**6. Staff/Consultant reports or comments:**

**Swearing in of Police Officer, Michael Przybylski by Police Chief Sosnowski:**

a. Chief Sosnowski and Administrator Smith had interviewed Michael and found him to be an extremely qualified candidate. He currently works as a fulltime firefighter in Elgin and also practices law in Illinois and Florida. Michael is sworn in by Chief Sosnowski and welcomed to the Village.

The Village Board commended the Public Works Department on a job well done these past few weeks snowplowing.

**b. Treasurers Report:**

Refer to budget discussion.

**c. Village Administrator Report:**

Administrator Smith stated that she had purchased two rain barrels at \$75.00 each for use in front of the Village Hall.

IEPA Notice of Application has been received for a fill operation on River Road in Holiday Hills. Administrator Smith asked the Village Board for direction. The Village Board gave direction that it be deferred to McHenry.

**Wildflowers Meeting with Boulder Capital:**

Administrator Smith and Walt Tashjian of Pegasus attended a very productive four-hour meeting in Boston. They had a very thorough discussion to move this project forward. Boulder is looking into retaining Mr. Tashjian. The Village had retained Mr. Tashjian previously for easement acquisition for the Wildflowers project. David McArdle referred Mr. Tashjian to the Village.

The Tall Grass project land is currently in default. Boulder may lose what capital they have invested in Tall Grass.

Administrator Smith stated that Boulder Capital is a high end, first-rate developer. Boulder wants to move this project forward and not waste time.

Trustee Duda would like to see Boulder Capital issue a letter of authority to Mr. Tashjian. He would like the letter to spell out in what capacity he will serve Boulder Capital.

President Breseman stated that he is happy with what the Village Board has laid out for this development. If Boulder is looking to work outside of these perimeters then he wouldn't be in favor of it. He would like to see Houseal & Lavigne & Boulder get together to discuss the dos & don'ts of this project. Houseal & Lavigne has pictorials along with the architectural guidelines that the Village has laid out for this plan.

Administrator Smith stated that she had brought back a check for the retained personnel fees that Westminster Swanson still owed on this project.

**7. Old Business/Board Comments:****a. Zamudio Request for Building Permit Extension, Permit#06-04-17BEPH:**

The Zamudio's are requesting an 18-month extension and a waiver of fees for their building permit at 2520 & 2530 Rt. 176. This had been discussed at the last meeting and put on this agenda for a vote.

**Motion by Trustee McConnell, 2<sup>nd</sup> by Trustee Baudin** to approve an 18-month building permit extension, Permit#06-04-17BEPH and waive fees for 2520 & 2530 Rt. 176.

Trustee Duda would like to know what type of exposure we have due to budgeting. This is something we need to know. Administrator Smith will gather information together for the next meeting.

**Motion by Trustee Greenwald, 2<sup>nd</sup> by Trustee Baudin** to amend the motion to read, approve a 12-month building permit extension, Permit#06-04-17BEPH and waive the permit extension fees for 2520 & 2530 Rt. 176. **On a Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

## **8. New Business/Board Comments:**

### **a. Review of 2008 Zoning Map:**

This map shows the incorporation of annexed properties and the re-zoning of Terra Cotta II properties. The Village Board should email Administrator Smiths with any errors. This will be voted on at next months meeting.

### **b. Request for Public Works Employee Wage Increase:**

Keith Jonasen has worked for the Village for over a year now and he does a great job. He has obtained his CDL license, this allows him to snowplow with Tim. Administrator Smith stated that even with the increase in pay for Keith the Public Works Department would still finish within the budget set for the 2006/2007.

**Motion by Trustee Duda, 2<sup>nd</sup> by Trustee Baudin** to authorize the wage increase of Keith Jonasen to \$13.00 per hour. **On a Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

### **c. Village Budget Discussion & Treasurers Report:**

Administrator Smith stated that most data has been entered and they are still working on reconciling from the old system to the new one. Some revenues still need to be entered. She also stated that the Village Board would be seeing a report like this one on a monthly basis from here on out.

Trustee McConnell wanted to know what the overall outlook was for the next budget year. He would like to target spending in each area such as the Police Department or Public Works Department.

Administrator Smith will have the department heads give her their budgets in the next couple of weeks. She would like to work on the budget from a holistic standpoint. Major improvements are needed at our Public Works facility. In our lease agreement we are required to maintain it.

Trustee McConnell thought that getting the opinion of the residents in regards to spending is a good idea. He would like to put together a survey that could be sent out via list serve regarding village services. Trustee McConnell will get a survey to Administrator Smith by Monday.

Administrator Smith would like to set up a possible special meeting to discuss budget items. She thought that a tour of the Public Works facility would be a good idea.

## **9. Executive Session: None**

**10. Adjournment:** Motion was made by Trustee Baudin, 2<sup>nd</sup> by Trustee Robak to adjourn Village Board Meeting at 9:03 PM. **On a Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

**Respectfully Submitted by:**

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**Kim Minor, Village Clerk**