

**Village of Prairie Grove  
Meeting Minutes  
April 15, 2008**

- 1. Call to Order:** President Breseman called the regular meeting to order at 7:03 PM.
- 2. Roll Call:** Trustees Baudin, Connelly, Duda, McConnell, and President Breseman all present. Trustees Greenwald and Robak absent.  
Administrator Smith, Clerk Minor and Attorney McArdle also present.
- 3. Public Comment:** None
- 4. Consent Agenda:** Motion was made by Trustee Duda, 2<sup>nd</sup> by Trustee Baudin to approve the Special Meeting Minutes of March 12 and April 1, 2008 with noted changes, the Expenditure Reports of April 14, 2008 and the Revenues for March 2008. **On a Roll Call Vote: Trustees Baudin, Connelly, Duda and McConnell all voted Aye, Motion carries.**

**5. Committee Reports and meeting dates:**

Trustee McConnell stated that the EDC met last week and Mr. Rene Zamudio joined the Committee for the first time.

Administrator Smith stated that there would be the first Parks Committee Meeting on April 16, 2008 at 3:00 PM.

**6. Staff/Consultant reports or comments:**

**a. Motion to Approve the Appointment of David Handera to the Planning & Zoning Commission:**

Administrator Smith stated that David had contacted the Village regarding the vacancy for the Planning & Zoning Commission. David gave the Village Board a brief background on his 25 years experience in store and construction design. David moved into the Village in September.

**Motion by Trustee Baudin, 2<sup>nd</sup> by Trustee Duda** to Approve the Appointment of David Handera to the Planning & Zoning Commission. **On a Roll Call Vote: Trustees Baudin, Connelly, Duda and McConnell all voted Aye, Motion carries.**

**b. Motion to Approve the Appointment of Colleen Callahan-Dumais as the Village Treasurer:**

Administrator Smith stated that our current Treasurer Judy Olson was leaving the Village initially because she would be moving out of state. Even though Judy's plan had changed Judy decided it would still be best to leave. Her job at Spring Grove is taking more of her time. Judy has recommended Colleen. Administrator Smith stated that Colleen was very qualified and that she is currently the Treasurer for Greenwood Township.

Colleen would be working for the Village one day a week at the same rate of pay that Judy was making. Colleen gave the Village Board a brief background on her experience.

**Motion by Trustee Baudin, 2<sup>nd</sup> by Trustee Duda** to Approve the Appointment of Colleen Callahan-Dumais as Village Treasurer. **On a Roll Call Vote: Trustees Baudin, Connelly, Duda and McConnell all voted Aye, Motion carries.**

Village Clerk Minor swears in David Handera and Colleen Callahan-Dumais.

President Breseman stated that we would move to items 8 on the agenda.

## **8. New Business/Board Comments:**

### **a. Motion to Approve Ordinance #442, An Ordinance Amending the Fire Protection Code for the Village of Prairie Grove:**

Administrator Smith stated that this was amending section 16 of the Municipal Code and adding in exceptions for a single-family residence. Village Building Inspector Phil Knudson stated that this would allow a reasonable approach into providing fire suppression systems for buildings that are located in areas not currently served by municipal water supply. The requirements of this ordinance will apply to all types of structures except single family homes, which are still exempt from sprinkler system requirements. This ordinance would go into effect on June 1, 2008.

**(Trustee Robak arrives at 7:19 PM.)**

**Motion by Trustee Duda, 2<sup>nd</sup> by Trustee Baudin** to Approve Ordinance #442, An Ordinance Amending the Fire Protection Code for the Village of Prairie Grove: **On a Roll Call Vote: Trustees Baudin, Connelly, Duda and McConnell all voted Aye, Trustee Robak abstains, Motion carries.**

### **b. Motion to Approve Variance for Crystal Lake Chrysler for the use of Temporary Signs:**

The signs in questions are actually considered banners, they are the ones commonly used by car dealerships. Crystal Lake Chrysler is requesting the use of 10 banners for a 5-month period.

**Motion by Trustee Baudin, 2<sup>nd</sup> by Trustee Duda** to Approve a Variance for Crystal Lake Chrysler for the use of Temporary Banners. **On a Roll Call Vote: Trustees Baudin, Connelly, Duda, McConnell and Robak all voted Aye, Motion carries.**

### **c. Motion to Consider Crystal Lake Chrysler Appeal from Architectural Review Commission Denial:**

ARC Chairman Ed Radwanski stated that this denial was based strictly on the Village Code requirements. The ARC recommends that the Village Board consider granting an exception to the Village Code as outlined in the April 3, 2008 memo.

**Motion by Trustee Baudin, 2<sup>nd</sup> by Trustee Duda** to Approve an Appeal based on the April 3, 2008 memo outlined by ARC for Crystal Lake Chrysler. **On a Roll Call Vote: Trustees Baudin, Connelly, Duda, McConnell and Robak all voted Aye, Motion carries.**

**d. Resolution #2008-05, Motion to Approve a Resolution Authorizing Participation in the Prairie Shield Grant Award.**

**Motion by Trustee Baudin, 2<sup>nd</sup> by Trustee Duda** to Approve A Resolution Authorizing Participation in the Prairie Shield Grant Award. **On a Roll Call Vote: Trustees Baudin, Connelly, Duda, McConnell and Robak all voted Aye, Motion carries.**

**7. Old Business/Board Comments:**

**a. Motion to Approve 2008 Village Zoning Map:**

**Motion by Trustee Duda, 2<sup>nd</sup> by Trustee Baudin** to Approve 2008 Village Zoning Map. **On a Roll Call Vote: Trustees Baudin, Connelly, Duda, McConnell and Robak all voted Aye, Motion carries.**

**b. 2008/2009 Budget Discussion:**

Trustee Duda will be involved for the new Copier purchase for Village Hall. The Village Board should consider passing the purchase of a copier with a not to exceed amount of \$8500.00.

Administrator Smith has put together a benefit analysis of surrounding communities. Pension or some sort of retirement plan is pretty much standard amongst other area municipalities. IMRF would be a 12% Village contribution and ICMA would be a 10% Village contribution. The Village Board suggested doing a poll from employees regarding the buyback from IMRF. Trustee Baudin is not opposed to offering full time employees a retirement plan.

Administrator Smith has two quotes for General Obligation Bonds. We currently use Harris Bank and Administrator Smith likes their level of service. Government Obligation Bonds is something we could levy for and we could use them for equipment, materials or salaries up to 5%. If the Village went out to bond for one million dollars for 10 years this wouldn't change what we pay currently.

**(Trustee Baudin leaves at 8:24 PM.)**

More discussion ensued over the conditions of Village roads. The Village Board would like a detailed definition on ratings of roads.

**9. Executive Session: None**

**10. Adjournment: Motion was made by Trustee Duda, 2<sup>nd</sup> by Trustee Robak** to adjourn Village Board Meeting at 8:37 PM. **On a Roll Call Vote: Trustees Connelly, Duda, McConnell and Robak all voted Aye, Motion carries.**

**Respectfully Submitted by:**

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**Kim Minor, Village Clerk**