

Village of Prairie Grove
Meeting Minutes
June 17, 2008

1. Call to Order: President Breseman called the regular meeting to order at 6:58 PM.

2. Roll Call: Trustees Connelly, Duda, Greenwald & McConnell and President Breseman all present. Trustee Baudin and Robak absent.
Administrator Smith, Clerk Minor and Attorney McArdle also present.

3. Public Comment:

None

4. Consent Agenda:

Motion was made by Trustee Connelly, 2nd by Trustee Duda to approve the Meeting Minutes of May 20, 2008, Expenditures reports of May 19 & June 9, 2008 and the Revenues for May 2008. The following Motions were also approved in this consent agenda. A Motion to Approve Ordinance #448, Prevailing Wage Act. A Motion to Adopt a Resolution #2008-07, Authorizing the Sale of Police Department Seized Vehicles. A Motion to Adopt Resolution 2008-08, Establishing Signatories on Village Bank Accounts.

Discussion: Trustee McConnell asked if the individuals that the vehicles were obtained from were found guilty and fully prosecuted. Administrator Smith stated that they were and that the seized titles were obtained through the States Attorney's office and the Illinois State Police. He also asked if there were any restrictions on the money and where it could be used after the sale. Administrator Smith stated that there weren't any restrictions on where the money could be used.

On a Roll Call Vote: Trustees Connelly, Duda, Greenwald and McConnell all voted Aye, Motion carries.

5. Committee Reports and meeting dates:

Trustee McConnell, EDC Chairman stated that the EDC hasn't met since our last meeting.

Lisa Behm, Parks & Recreation Committee Chairman stated that she is inviting President Breseman to attend the next Parks Committee Meeting on July 9, 2008. Houseal Lavigne has lowered their fees for the OSLAD grant to \$5,000.00 if the Village isn't awarded the grant. If the Village gets the grant the Village would pay them \$8,500.00.

Administrator Smith stated that she had recently met with William Franz, Timberhill Subdivision. He had recently done the landscaping in the front entrance for Timberhill. Mr. Franz made no promises to finish the Engineering and improvements for Timberhill. He said that with current market conditions that he had no money at this time for other improvements. The Village wanted to see the Engineering and final improvements done

before the end of this year. The Board stated that Mr. Franz should follow through with his current obligations in this market or any other market. He no longer has retained a property manager. Administrator Smith stated that she would look into drawing on his letters of credit to finish the improvements. President Breseman would like the Village to let Mr. Franz know in advance so he can make corrections prior to the Village taking any action. Pat Bleck will work on a new Engineering punch list immediately.

6. Staff/Consultant reports or comments:

Administrator Smith stated that the Village was in the process of our annual audit this week. Hopefully, it should be completed in the next couple of weeks and be ready for presentation to the Village Board in July or August. The Village has retained Eder, Casella & Co. to do this year's audit. They will include a new management report that was not included in past audits.

The Village is moving forward regarding the Hellyer violations on Rt. 31.

IDOT: The money earmarked for Rt. 31 improvements has been frozen at the state level.

Metra is putting forth a submittal to the Federal Government for approval. Metra has received approval at the State level.

Administrator Smith stated that she and Attorney McArdle had just received an amended annexation agreement for Wildflowers. The Village Board isn't open to any changes at this point especially in these current market conditions. Boulder Capital feels that the current annexation agreement is unmarketable. President Breseman feels the Village may be able to be somewhat flexible with the exception of quality.

Administrator Smith stated that Police and Public Works Departments had worked really hard in the last couple of weeks with all of the recent storms.

Administrator Smith congratulated Village Clerk, Kim Minor for her recent certification through the International Institute of Municipal Clerks.

Trustee McConnell raised concern raised by fellow residents about not being able to hear Tornado sirens and asked if there were grants available. Administrator Smith stated that Trustee Greenwald had looked into a siren for the residents not long ago and that Trustee Baudin had contacted Senator Althoff regarding possible funding.

7. Old Business/Board Comments:

Moved to discuss item a. Motion to Approve FY 2008/2009 Budget after 7. b.

b. Motion to Approve an Economic Incentive Agreement with Chicago MasterCraft: Motion by Trustee McConnell, 2nd by Trustee Duda to Approve Ordinance #450, An Ordinance Authorizing the Execution of an Economic Incentive Agreement Regarding

Property Known as MasterCraft in the Village of Prairie Grove with the addition of MasterCraft should use white covers to wrap boats for storage if at all possible.

Discussion: President Breseman suggested that MasterCraft should use white covers to wrap boats as discussed at the previous meeting.

On a Roll Call Vote: Trustees Connelly, Duda, Greenwald and McConnell all voted Aye, Motion carries.

a. Motion to Approve FY 2008/2009 Budget:

Motion by Trustee Connelly, 2nd by Trustee McConnell to Approve the Annual FY 2008/2009 Budget.

Discussion: Trustee McConnell asked if money was allocated for IT management solutions. Administrator Smith stated that the companies that she had interviewed would charge us \$85.00 to \$125.00 per hour. Trustee McConnell wanted clarification as to why not all of the million dollars for Village roads appeared in the budget as planned expenditures. Could the Village use the money for more than just roads? The Village will have 3 years to use the bond money for the roads. Trustee McConnell asked if the revenue projections were conservative. He was concerned that there be no surprises at the end of the year that would force us to raise taxes. Administrator Smith stated that the Revenue projections were very realistic.

(Trustee Robak arrives at 7:51 PM)

Trustee McConnell stated that the Police Department budget hasn't changed much from last year. He wanted to know if it would be sufficient? Chief Sosnowski confirmed that the Police budget would be sufficient.

Trustee Duda stated that he was comfortable and that he had discussed any concerns he had with Administrator Smith.

Trustee Greenwald asked about the money donated for special events and if it's considered revenue.

Trustee McConnell stated that he wasn't sure if the Bobcat Loader was the right investment to make unless it would be heavily used. Public Works Superintendent, Carone stated that the loader could be used for more than just roads. The loader is considered a lease to buy with a \$1.00 buyout at the end.

Administrator Smith stated that this budget includes the mosquito abatement contract for services on page 14 for \$15,000.00. She included the ICMA retirement program for full time employees. This isn't something that she needs approval on tonight; she'll bring that back to the board at a future date. The amount due Administrator Smith is annotated in that section of the budget as well.

On a Roll Call Vote: Trustees Connelly, Duda, Greenwald McConnell and Trustee Robak all voted Aye, Motion carries.

8. New Business/Board Comments:

a. Motion to Authorize Village Administrator to enter into a Lease Contract for the Purchase of Bobcat (total purchase price not to exceed \$31,233.00):

Motion by Trustee Robak, 2nd by Trustee Duda to Authorize Village Administrator to enter into a Lease Contract for the Purchase of Bobcat (total purchase price not to exceed \$31,233.00).

On a Roll Call Vote: Trustees Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.

b. Motion to Approve Purchase of Planer for the Public Works Department (total purchase price not to exceed \$12,037.00):

Motion by Trustee Duda, 2nd by Trustee Robak to Approve Purchase of Planer for the Public Works Department (total purchase price not to exceed \$12,037.00).

On a Roll Call Vote: Trustees Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.

c. Motion to Approve Ordinance #449, Authorization to Execute a \$1,000.000 Capital Improvements Bond through Harris Bank:

Motion by Trustee Duda, 2nd by Trustee Robak to Approve Ordinance #449, Authorization to Execute a \$1,000.000 Capital Improvements Bond through Harris Bank.

On a Roll Call Vote: Trustees Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.

d. Motion to Approve Resolution #2008-9, Supporting a Land Use Policy Proposal for McHenry County:

Motion by Trustee Connelly, 2nd by Trustee McConnell to Approve Resolution #2008-09, Supporting a Land Use Policy Proposal for McHenry County. **On a Roll Call Vote:**

Trustees Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.

e. Motion to Approve Resolution #2008-11, for Authorization to Execute the OSLAD/LWCF DOC-3 Resolution of Authorization:

Motion by Trustee McConnell, 2nd by Trustee Duda to Approve Resolution #2008-11, for Authorization to Execute the OSLAD/LWCF DOC-3 Resolution of Authorization. **On a**

Roll Call Vote: Trustees Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.

Patrice Molitor and David Aderhold of 2735 Crystal Way stated that they came in late and asked if they could bring something to the Village Boards attention. She asked about adopting an ordinance regarding the use of motorbikes on private property. They have had several disputes with their neighbor over the use of motorbikes that were very loud. Ms. Molitor felt that the Prairie Grove Police had unfairly mistreated her when they responded to one of the calls from the neighbor disputes. She at one time was arrested and brought into the Police Station in handcuffs. The Village Board stated that they were unaware of this and that they would look into this matter. Administrator Smith stated that she would follow up with Ms. Molitor.

Executive Session:

Motion by Trustee Duda, 2nd by Trustee Connelly to enter into Executive Session at 8:32 PM for discussion regarding personnel matters. **On a Roll Call Vote: Trustees Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

No action taken in Executive Session.

Return to open session at 9:20 PM.

Roll Call: Trustees Connelly, Duda, Greenwald, McConnell, Robak and President Breseman all answered aye.

10. Adjournment: Motion was made by Trustee Duda, 2nd by Trustee Connelly to adjourn this Village Board Meeting at 9:20 PM. **On a Roll Call Vote: Trustees Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

Respectfully Submitted by: _____
Kim Minor, Village Clerk