

**Village of Prairie Grove
Truth In Taxation & Regular Board Meeting Minutes
of December 18, 2007**

Truth In Taxation Public Hearing:

1. Call to Order: President Breseman called the Truth in Taxation Public Hearing to order at 7:00 PM.

2. Roll Call: Trustees Baudin, Connelly, Greenwald, McConnell, Robak and President Breseman all present. Trustee Duda absent.
Administrator Smith, Clerk Minor and Attorney McArdle also present.

(Trustee Duda arrives at 7:01 PM)

3. Public Comment: None

4. Adjournment: Motion was made by Trustee Baudin, 2nd by Trustee Duda to close the Truth in Taxation hearing at 7:04 PM. **Roll Call: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

Regular Meeting:

1. Call to Order: President Breseman called the regular meeting to order at 7:04 PM.

2. Roll Call: Trustees Baudin, Connelly, Duda, Greenwald, McConnell, Robak and President Breseman all present.
Administrator Smith, Clerk Minor and Attorney McArdle also present.

3. Public Comment:

Jack Schafer, owner of Liberty Storage in unincorporated McHenry County and also a Ray Street Business owner came in regarding the forced annexations of Ray Street. Mr. Schafer stated that there was no joy on Ray Street. He was happy being in unincorporated McHenry County. He has concerns that Prairie Grove won't be able to provide him with water and sewer. He has a cell tower and asked about the restrictions Prairie Grove would put on him concerning his current uses. He stated that he and the other business owners on Ray Street had discussed legal action. At this time they are not planning to pursue legal action.

Rene & Julie Zamudio of 2510, 2520 & 2530 Rt. 176, are concerned with the situation in the building department. 2510 has been completed and 2520 & 2530 are doing the build out in phases. As of November 16th they have a unit under contract. They are concerned that the change in our Building Department, this could affect their closing. Administrator Smith will be working closely with the Zamudios so that there won't be any un-necessary delays.

Brett Kehl of Precision Body Works found out about the forced annexation a day after he closed on his new business. He asked about how his business would be affected by being annexed into Prairie Grove.

Trustee Greenwald stated that the Boards intent is not to change or restrict the current uses of business owners on Ray Street.

Administrator Smith will be contacting all Ray Street Business owners to work with them.

4. Consent Agenda: Motion was made by Trustee Baudin, 2nd by Trustee Duda to approve the Meeting Minutes of November 20, 2007, the Special Meeting Minutes of December 3, 2007, the Expenditures of November 30, 2007, the Revenues for November 2007 and Approval of Motions: Adopt 2008 Village Board Meeting Schedule, Adoption of Ordinance #434 for the Tax Levy, May 1, 2007-April 30, 2008 and Adoption of Ordinance #435 for the Tax Levy of the Special Service Area #1, Authorization to execute IDOT Contracts BLR13210, BLR13231 & BLR14310, Authorization to pay final invoices for 2007 Road Program, Greg Greenhill Construction for \$80,592.96 & Bleck Engineering Invoice #19812 for \$4,835.58, Adoption of Ordinance #436, Amending the Municipal Code regarding the Construction of Utility Facilities in the Rights of Way, Adoption of Ordinance #437, Amending the Municipal Code & Establishing Chapter 26, Cable/Video Service Provider Fee, Adoption of Ordinance #438, Amending the Municipal Code & Establishing Chapter 27, Cable/Video Customer Protection Law, Adoption of Ordinance #439, Amending the Municipal Code, Chapter 3, Village Administration.

On a Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.

5. Committee Reports and meeting dates:

Trustee McConnell stated that the EDC met recently and a draft of the meeting minutes was sent out yesterday to the Trustees.

6. Staff/Consultant reports or comments:

Administrator Smith thanked the Village Staff. She stated that the Village Hall had been a flurry of activity and that it has been extremely busy.

7. Old Business/Board Comments:

a. Authorization to direct staff to draft ordinances regarding the pro-ration of property taxes and partial abatement of sales tax for recently annexed properties:

President Breseman stated that the Village would like to be consistent and fair across the board. He would like to see the property owners that were forced annexed to have their Prairie Grove tax portion phased in over 4 years.

Trustee Duda would like to analyze the fiscal impact regarding the cost of services before we do anything.

Trustee McConnell is in favor of offering some type of relief.

The Village Board would like to welcome the Ray Street Businesses and are directing the Village Attorney to draft an economic incentive agreement for annexations to discuss at our next Board Meeting.

Motion was made by Trustee Baudin, 2nd by Trustee Robak to direct the Village Attorney to draft an economic incentive agreement. **On A Roll Call Vote: Trustees Baudin, Connelly, Greenwald, McConnell and Robak all voted Aye, Trustee Duda voted nay. Motion carries.**

8. New Business/Board Comments:

a. Authorization to Sign Intergovernmental Agreement for Police Department Dispatching, Resolution #2007-10:

Motion by Trustee Baudin, 2nd by Trustee McConnell to approve Resolution #2007-10 for the Police Department Dispatching Services. **On A Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

b. Swearing in of Police Officer, Michael Jurak:

Chief Sosnowski introduced Officer Jurak to the Village Board. He is employed currently full-time for the Willow Springs Police Department. For right now he will only be able to work a very limited number of part-time hours. Chief Sosnowski swears in Officer Jurak.

c. Authorization for Village Administrator to Execute AFLAC Contract:

Motion by Trustee Baudin, 2nd by Trustee Duda to authorize Administrator Smith to execute the AFLAC contract. **On A Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

d. Authorization for Village Administrator to Execute BF Technical Services Contract:

The Village has eliminated the Building Inspector Position. Administrator Smith and Laura Jonasen have interviewed BF Technical Services and Independent Inspections. Staff is recommending retaining BF Technical Services for our Building Department.

Motion by Trustee Baudin, 2nd by Trustee Greenwald to authorize Administrator Smith to execute the BF Technical Services contract. **On A Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

Further Discussion was how long would it take to implement BF Technical Services. President Breseman added that it is the Village's goal to be efficient with our taxpayers' money. We will be upgrading our services at a lower cost. Our Building Inspector had been under utilized for the last 6 months.

A directive to staff was given of reviewing cost for Inspection Services. Factor in cost for review in order to update our building code. Administrator Smith will come back for amendments to our fee schedule.

Julie Zamudio stated that BF Technical Services are not always timely but they are very thorough. Timeliness means a lot in their business.

The Village will stay the point of contact for all builders. The Village will make sure that all projects are taken care of in a timely manner.

The Village Attorney needs to add a few clauses to the contract. Administrator Smith will negotiate contract changes with BF Technical Services.

9. Executive Session: None

10. Adjournment: Motion was made by Trustee Baudin, 2nd by Trustee McConnell to adjourn meeting at 8:28 PM. **On a Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald and Robak all voted Aye, Motion carries.**

Respectfully Submitted by:

Kim Minor, Village Clerk