

Village of Prairie Grove
Meeting Minutes
February 17, 2009

- 1. Call to Order:** President Breseman called the Meeting to order at 7:30 PM.
- 2. Roll Call:** Trustees Baudin, Duda, McConnell, Robak and President Breseman all present. Trustees Connelly and Greenwald absent.
Village Administrator Smith, Clerk Minor and Attorney McArdle also present.

3. Public Comment:

Hadley Tidler of Timberhill subdivision read a letter to the Village Board regarding Mr. Franz's decisions that affect Timberhill residents. She would like to see Mr. Franz do unto others as you would have them do unto you. She stated that Timberhill shall not obtain by means of any such assessment, reimbursement for any of the costs of the construction of the original improvements to or of the property which shall be the obligation of Timberhill to provide at its cost.

Sue Lump of Timberhill lives at the corner lot at Arbor Lane as you come into Timberhill. She would like to see Mr. Franz fix the lights on the entrance sign. She would also like to see something done with the landscaping, as it stands now it looks very unsightly.

(Trustee Greenwald arrives at 7:35 PM)

Linda Young of Timberhill would like to see Mr. Franz take care of the items on the punch list.

Mr. William Franz, Timberhill Developer would like to answer some of the questions. He believes that he over designed the landscaping in the entrance to Timberhill and has spent thousands every Spring to maintain it. He discussed taking out the landscaping and putting in grass. As far as the punch list goes he believes the Village will take that up with him at another time. The totem pole was put into the entrance to Timberhill to honor those and not to offend anyone. He will remove it if the Village directs him to do so. He would like to set up the homeowners association for Timberhill.

Phyliss Brockman of Timberhill believes that the Developer has an obligation to the residents of Timberhill to finish the final lifts on the roads and take care of water retention issues that have not been resolved prior to a homeowners association being put in place.

Trustee Baudin stated that the homeowners association would only take over the public areas. The Developer would still need to finish the public improvements regarding the roads and engineering issues.

President Breseman feels that Mr. Franz's word is hollow. The Village Board has been trying to work with Mr. Franz since shortly after he became Village President almost 4 years ago. Since then nothing has been completed.

Trustee Duda wants to do the right thing for the residents.

Mr. Franz stated that he would do the best he can.

Trustee Greenwald stated that the best we can isn't good enough.

Administrator Smith stated that the punch list for Timberhill would be put on the next Village Board Meeting Agenda to address.

Mr. Bryan Orr of Lot 49, Timberhill has had water in the retention area since he moved in. The water never drains and breeds mosquitoes. He stated that this needs to be looked at more extensively. He also stated that since he moved in he has not been issued a final occupancy permit.

Administrator Smith stated that she would look into Mr. Orr's final occupancy permit. The Village Board had requested that Mr. Franz remove the totem pole at the last Village Board Meeting. This will be addressed in court. A formal recommendation regarding Timberhill will be put before the Village Board next month.

4. Consent Agenda:

Motion was made by Trustee Baudin, 2nd by Trustee Duda to approve items A through D on the consent agenda. Items A through D include Motion to Approve the Meeting Minutes of January 20, 2009, Expenditure Reports of January 26 & February 5, 2009, Revenues of January 2009, and the following: Motion to Approve Crystal Lake Chrysler Sales Tax Rebate in the Amount of \$133,458.71. **On a Roll Call Vote: Trustees Baudin, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

5. Committee Reports and Meeting Dates:

ARC: A report was in the board packet. President Breseman commented on ARC Chairman Ed Radwanski's report. He acknowledged that the ARC board would still like to be compensated for their time. President Breseman thought that evening meetings would work best.

EDC: Trustee McConnell stated that will meet again in the next couple of weeks. They will be discussing financial impacts to the Rt. 176 Corridor Plan.

PARKS: Chairman Lisa Behm stated that they would be meeting next on March 11th and will be discussing holding an Easter Egg Hunt for April 4th. She stated that the Parks

Committee was not too enthused to keep meeting without a Parks budget. They are still waiting to hear about the OSLAD grant decision.

Trustee Duda stated that before money is allocated for Parks, they would need to decide where this falls in the overall priority for the Village.

Lori McConville asked when the next Rt. 176 Corridor Plan Meeting would be held. Administrator Smith stated that none were scheduled at this point. They are looking to extend the timelines for the Rt. 176 Corridor Plan.

6. Staff/Consultant Reports:

Public Works: Superintendent Tim Carone stated that he would be getting a reminder out for the Gypsy Moth spraying. Clerk Minor asked if we would be asking for pre-payment for this service.

Administrator: Administrator Smith stated that the 1st of four seminars will be held at our staff meeting on 9:00 AM on Thursday. This *Managing Your Stress seminar* will be offered by our EAP Counselor Michelle Durpetti during our monthly Staff meeting at no additional cost to the Village or staff. She asked that anyone interested please attend.

Trustee McConnell thanked Administrator Smith for looking into reimbursement for road salt.

7. Old Business/Board Comments:

a. Motion to Approve Employee Retirement Benefits: Motion by Trustee Baudin, 2nd by Trustee Duda to Approve Employee Retirement Benefits in a contribution rate of 3% for any full time employee's annual salary and authorize the Village Administrator and Village Attorney to negotiate the terms of the contract between ICMA-RC and the Village.

Discussion: Trustee Duda stated that the ICMA plan was good for the Village. We are not locked into an annual contribution. This is a reasonable benefit to give to full time staff members.

Trustee McConnell stated he would like to see this be a matching 3%. This way the employee also invests in their future.

Trustee Greenwald stated that this amount would be below budget for this fiscal year.

Trustee McConnell stated that this was very generous in these economic times.

Trustee Duda would like to Amend the Motion to read: Motion to Approve Employee Retirement Benefits with a 3% Village matching rate for any full time employee based on their annual salary and authorize the Village Administrator and Village Attorney to negotiate the terms of the contract between ICMA-RC and the Village. **On a Roll Call Vote: Trustees Baudin, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

8. New Business/Board Comments:

b. Motion to Approve Ordinance #466, An Ordinance Amending the Prairie Grove Zoning Ordinance, Regarding Classifications for Annexed Territory, Notice and Posting Property: Motion by Trustee Robak, 2nd by Trustee Baudin to Approve Ordinance #466, An Ordinance Amending the Prairie Grove Zoning Ordinance, Regarding Classifications for Annexed Territory, Notice and Posting Property. On a Roll Call Vote: Trustees Baudin, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.

c. Metra Authorization to Remit Letter of Intent Regarding Quiet Zone Study: Motion by Trustee Baudin, 2nd by Trustee Robak to Authorizing the Village Administrator to draft a letter of intent to Metra. On a Roll Call Vote: Trustees Baudin, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.

d. Request for Direction Regarding Road Bond Reimbursement: The Village Board liked the staff recommendation with the 30 day timeline to respond by. Administrator Smith verified that the Village Board wanted to notify permit holders and give them a 30 day timeline to respond by.

e. Request for Direction Regarding Removal of Minor Permit Road Bonds: The Village Board thought that this should be factored into the permit cost and be based on a tiered scale. This would be collected at the time of permit as a one time road impact fee. They want it to be reasonable. Inspector Knudsen will come up with something for the Board to review further.

f. Discussion of 2009/2010 Fiscal Budget:

Administrator Smith stated that this was the first draft for discussion purposes. For this new budget they are changing the format stylistically. She would like to see this passed at the April Board Meeting. She stated that this could be tabbed per section. Suggestions were made that footnotes regarding one time items such as roads should be made. Administrator Smith wanted to know if the Village Board wanted to keep the past years budgeted amounts since 2005 on this budget. The Village Board stated that the last couple of years would be sufficient. Trustee Duda suggested using a line item for grant money to offset the hire back salaries. Trustee Duda asked if the Parks Committee would be submitting a budget. He stated that he would like to see a reasonable phased approach. Administrator Smith stated that there has been a delay at the State regarding the OSLAD grant.

g. Motion to Adopt Resolution #2009-3, RTA Grant: Motion by Trustee Baudin, 2nd by Trustee McConnell to Adopt Resolution #2009-3 as presented, authorize the Village President to execute the 2009 Application Signature Form on behalf of the Village and Authorize the Village Administrator to redirect the funds in the amount of \$15,162.50 from the Prairie Grove 1078 SPE Retained Personnel Account to the General Fund RTA Expense Line Item.

Discussion: Trustee McConnell verified that all the money would be coming from Boulder Capital.

On a Roll Call Vote: Trustees Baudin, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.

9. Executive Session: None

10. Adjournment: Motion made by Trustee Duda, 2nd by Trustee Baudin to adjourn this Village Board Meeting at 9:18 PM. **On a Roll Call Vote: Trustees Baudin, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

Respectfully Submitted by: _____
Kim Minor, Village Clerk