

**VILLAGE OF PRAIRIE GROVE
Joint Meeting of the
McHenry County Planner's Forum and the
Economic Development & Growth Commission
Meeting Minutes**

July 14, 2011 at 8:30 AM

Call to Order: Chair, Colleen Clavesilla, called the meeting to order at 8:32 AM.

Roll Call: Present were EDC members Jean Smith, Ryon Yemm, Colleen Clavesilla and Village Administrator Jeannine Smith. Member Bob Gray arrived at 8:40 AM.

Approve Minutes: Motion to approve the minutes of the April 14, 2011 EDC meeting by Ryon second by Jean. There was no discussion and on a sign of aye, the motion carried unanimously to approve the minutes as presented.

Public Comment: Resident Jim Hicks introduced himself to the committee and indicated that he was interested in listening to the discussion. Resident and Business Owner, Mike Forti introduced himself and requested that our Village consider having information at the Village Hall for local businesses, some type of a bulletin board display. Village Administrator Jeannine Smith shared with the group that she is working on a project to link businesses to the Village web site. The EDGC members are planning to visit all businesses and conduct a survey with each owner/manager in the fourth quarter of 2011.

Old Business:

- a. EDC Mission Statement; Motion was made by Jean Smith, Second by Bob Gray to approve the EDC Mission Statement as follows. "The Mission of the Village of Prairie Grove Economic Development Committee is to recommend and implement initiatives to grow and expand existing and new businesses in support of our community."
- b. Discussion and recommendation of the Marketing Folder. Motion was made by Ryon, Second by Jean Smith to approve the final product as presented by Village Administrator Jeannine Smith.
- c. The Business Retention Survey. Committee will approve final draft at the August 2011 meeting.
- d. Route 176/Valley View project update was given by Village Administrator Jeannine Smith. This project will have a green car wash, drive thru restaurant and retail center

New Business:

- a. None

Next Meeting: The next meeting date was set for August 11, 2011 at 8:30 AM in the Village Hall boardroom.

Adjournment: Motion to Adjourn by Ryon Yemm, Second by Jean Smith at 10:00 AM. On a roll call vote all members voted aye. Motion carries.