

**VILLAGE OF PRAIRIE GROVE**  
**Economic Development Commission**  
**Meeting Minutes**

**Apr 19, 2010 at 7:30 AM**

**Call to Order:** Economic Development Chairman, Keith McConnell, called this meeting to order at 7:34 AM.

**Roll Call:** Present were EDC members Bob Gray, Jean Smith, Ryon Yemm, Chairman Keith McConnell and Village Administrator Jeannine Smith.

**Approve Aril 5, 2010 Minutes:** Motion to Approve by Bob Gray, Second by Jean Smith; on a roll call vote all member voted aye; motion carries.

**Public Comment:** None

**Old Business:**

- a. Document Classification & Retrieval System
  - Chairman McConnell stated the need to have a central repository for Economic Development Committee information. He requested Village Staff create an FTP site which could be accessed by 1 username and password. He further stated that he would forward an email detailing how he would like the site to be organized. The Committee discussed this request and deferred to Chairman McConnell and Village Staff for implementation.
- b. Business Supply/Demand Analysis
  - Committee Member Jean Smith presented a formatted spreadsheet which she will begin cataloguing data on. Committee members discussed and approved the analysis format. Chairman McConnell requested Administrator Smith resend electronically the original analysis for archival purposes.
- c. Retention of Current Businesses
  - Discussion took place regarding the elements of a proposed business retention survey. Chairman McConnell requested that committee members forward comments via email which he would compile and distribute to the Committee prior to the next meeting.
- d. Water/Sewer Analysis:
  - Chairman McConnell suggested the Committee consider conducting an analysis of water/sewer services along the business corridor and calculate estimated costs associated with installation of water and sewer lines. Administrator Smith suggested that this might be one of the questions asked of participants when conducting the retention survey to determine whether or not there is a need and/or desire to have access to private water and sewer. Committee members were in agreement.
- e. Mapping of Potential Businesses
  - No discussion took place

**New Business:**

- a. Explore other EDC project opportunities:
  - Discussion took place regarding business ideas within the Route 176 corridor. Administrator Smith suggested that since the corridor leads directly to the Fox River recreational facilities and supporting businesses might be considered. Members discussed the potential for this type of development on Mrs. Gray's property and asked Administrator Smith to contact Mastercraft to gauge their interest.

**Next Meeting:** May 18th is the tentative date pending availability of the EDC members.

**Adjournment:** Motion to Adjourn by Jean Smith, Second by Bob Gray at 9:22 AM. On a roll call vote all members voted aye. Motion carries.