

# Village of Prairie Grove, Illinois

## Meeting Minutes



---

**February 16, 2010**

- 1. Call to Order:** President Duda called the Regular Monthly Board Meeting to order at 7:08 PM.
- 2. Roll Call:** Trustees Behm, Greenwald and Robak all present. Trustees Baudin, Handera, and McConnell absent. Administrator Smith, Clerk Minor and Attorney McArdle also present.

*(No CD or tape exists, due to a malfunction of the recording device.)*

**3. Public Comment:**

Jim Haisler of 3206 Prairie View told the Village Board of a 911 call that he made on Sunday morning at 3:10 AM and how it was handled. Prairie Grove didn't have any officers on duty at that time so McHenry County was dispatched. He was upset about the response time and how the call was handled after dispatch. The Village will follow up on this with the County.

**4. Consent Agenda Motion to Approve:**

- a. **Meeting Minutes of January 19, 2010**
- b. **Cash Disbursements Journal from January 13, 2010 to February 8, 2010**
- c. **Cash Receipts Journal from January 1, 2010 to January 31, 2010**

**Motion by Trustee Behm, 2nd by Trustee Greenwald** to approve items A through C on the consent agenda. Motion to approve items A through C include the approval of Meeting Minutes of January 19, 2010, the Cash Disbursements Journal of January 13, 2010 to February 8, 2010 and the Cash Receipts Journal from January 1, 2010 to January 31, 2010. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera, McConnell and Robak all voted aye. Motion carries.**

**5. Committee Reports and Meeting Dates;**

**a. ARC:**

Chairman Radwanski stated that the last meeting had been cancelled.

**b. EDC:**

Administrator Smith stated that Chairman McConnell would be interviewing a potential new EDC Commissioner tomorrow evening and that Jean Smith was also interested in sitting on the EDC.

# Village of Prairie Grove, Illinois

## Meeting Minutes



---

### **c. Parks & Recreation Committee:**

Trustee Behm stated that they would be holding their next fundraiser a Super Raffle at Prairie Isle on April 16, 2010. Administrator Smith would be negotiating a contract with Bleck Engineering to do some Engineering work for the new park.

### **d. Planning & Zoning Commission:**

Administrator Smith stated that a Planning & Zoning Hearing is set up for March 9th to discuss a special use permit in B-Zoning for Banzai Motorsports. Administrator Smith stated that there is interest in submitting a petition for new construction at the corner of Rt. 176 & Valley View.

## **6. Staff/Consultant Reports or Comments;**

### **a. Administrator:**

Administrator Smith discussed the TOD Plan Community Open House that has been set for Wednesday, February 24, 2010 at Prairie Isle Golf Club from 7:00 - 9:00 PM. Staff has sent out notifications via the list serve, postcards have been sent and signs have been put up for this event.

Staff has been reviewing the Village Zoning Map for any updates/revisions that are needed. The Zoning Map will be put on the next agenda for adoption by the Village Board. President Duda asked that the draft Zoning Map be put on the website for others to review.

Administrator Smith attended the recent McHenry County Council of Mayors meeting held at McHenry DOT. The Village has received notification that our Barreville Road project phase 2 was not selected for the STP grant funding. The County has been granted funding for a bike path project in the amount of \$800,000. Discussion ensued regarding the approved projects. She asked the Village Board for their feedback regarding the grant funding. President Duda stated that additional funding for roads was needed more than a bike path.

### **b. Building Department:**

See Report.

### **c. Police:**

See report.

### **d. Public Works:**

Superintendent Carone stated that he would be attending a "Preservation Pavement" Seminar on Thursday in Glenview. President Duda stated that he would like to see Tim touch base with Victor Ramirez in Crystal Lake regarding possible help from Crystal Lake. President Duda stated that he would like to see a draft of the policies and procedures manual that Tim has been working on.



**e. Treasurer:**

**Discussion Regarding Draft FY 2010-11 Budget:**

Treasurer Smith stated that she handed out a preliminary budget for the Village Board to review. President Duda stated that he would like to see a cost analysis regarding maintenance, etc. for the purchase of a new Public Work's truck. Treasurer Smith stated that the Village has \$205,000 left from the bond that can be used towards capital items as well as roads. \$166,000 will be left after the bobcat payment and Village Engineer fees for the Barreville Road Project are paid for. President Duda stated that he wanted to see a breakdown for maintenance costs per vehicle for the Police Department. He wanted a more defined plan for the purchase of new cars. He has some concerns with the Police leaving unattended vehicles idling for long periods of time. President Duda stated that he would like to allocate the bond money for roads, not equipment expenditures. Administrator Smith discussed the delayed payments that the Village receives from the State. Sales Tax Information can only be obtained from the State regarding Village retailers if the Village has a signed release from the retailer. Staff is working to get sign off from all Village retailers for budgeting purposes. We will assure all retailers that this private information collected will be treated as confidential and not available to the public.

**7. New Business/Board Comments**

**a. Motion to Waive all Village Inspection and Construction Permit Fees for the "Build A Room for Sophia Project":**

**Discussion:**

This building permit would be for an addition to the existing home. According to Steve Greenberg no variances would be needed.

**Amended Motion by Trustee Behm, 2nd by Trustee Greenwald** to Waive all Village Inspection and Construction Permit Fees for the "Build A Room for Sophia Project" this covers internal fees only and does not include any outside fees such as Engineering, Plumbing or outside inspections. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera, McConnell and Robak all voted aye. Motion carries.**

**b. Motion Authorizing Village Administrator to Negotiate Terms of an Economic Incentive Agreement with Banzai Motorsports:**

**Motion by Trustee Behm, 2nd by Trustee Robak** to Authorize Village Administrator to Negotiate Terms of an Economic Incentive Agreement with Banzai Motorsports. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera, McConnell and Robak all voted aye. Motion carries.**

**8. Old Business/Board Comments;**

*Village of Prairie Grove, Illinois*

*Meeting Minutes*



---

**9. Executive Session for the Purpose of Personnel, Litigation or to Acquire or Lease Real Property:**

**Motion by Trustee Robak, 2nd by Trustee Greenwald** to go into Executive Session for the review of Executive Session Meeting Minutes, January 19, 2010. **On a Roll Call Vote: Trustees Behm, Greenwald, and Robak all voted aye. Motion carries.**

**Re-Enter Open Meeting:**

**Roll Call:** Trustees Behm, Greenwald, Robak and President Duda all present. Clerk Minor and Attorney McArdle also present.

**Motion by Trustee Robak, 2nd by Trustee Behm** to approve the Executive Session Minutes of January 19, 2010. **On a Roll Call Vote: Trustees Behm, Greenwald, and Robak all voted aye. Motion carries.**

**10. Adjournment:**

**Motion by Trustee Behm, 2nd by Trustee Greenwald** to Adjourn this Monthly Board Meeting at 8:10 PM. **On a Roll Call Vote: Trustees Behm, Greenwald and Robak all voted aye. Motion carries.**

---

Respectfully Submitted By:  
Kim Minor, Village Clerk