

# Village of Prairie Grove, Illinois

## Meeting Minutes



**April 20, 2010**

- 1. Call to Order:** President Duda called the Regular Monthly Board Meeting to order at 7:02 PM.
- 2. Roll Call:** Trustees Baudin, Behm, Greenwald, Handera, McConnell and President Duda all present. Trustee Robak absent.  
Administrator Smith, Clerk Minor and Attorney McArdle also present, as were Treasurer Smith, Public Works Superintendent Carone, Director of Public Safety Lyons and Building Inspector Knudsen.
- 3. Public Comment:**  
Lindsey Halpern Givens of Faith Community Church located of 2023 Rt. 176 came in to invite the Village Board to come and visit the Church to see where T-Mobile has staked out the two possible placement sites for the new Cellular Tower. She also asked for some clarity regarding the process. Administrator Smith stated that T-Mobile had not done their due diligence regarding all necessary approvals for their project. The first special use permit was given for one specific location. Since McHenry County Soil & Water Conservation District wouldn't give them approval for the placement of the tower in that location they need to go through the process again to obtain approval for a new location. A new Planning & Zoning Hearing is slated for May 25, 2010 if all of the needed approvals are in place.
- 4. Consent Agenda Motion to Approve:**
  - a. Meeting Minutes of March 16, 2010**
  - b. Cash Disbursements Journal from March 10, 2010 to April 13, 2010**
  - c. Cash Receipts Journal from March 1, 2010 to March 31, 2010**

**Motion by Trustee Baudin, 2nd by Trustee Behm** to approve items A through C on the consent agenda. Motion to approve items A through C include the approval of Meeting Minutes of March 16, 2010, the Cash Disbursements Journal of March 10, 2010 to April 13, 2010 and the Cash Receipts Journal from March 1, 2010 to March 31, 2010. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera and McConnell all voted aye. Motion carries.**

**5. Committee Reports and Meeting Dates;**

**a. ARC:**

Nothing to Report.

**b. EDC:**

Re-Appointment of Keith McConnell as Chairman (Chairman Term Ending 4/30/2011) & Bob Gray, Commissioner (Term Ending 4/30/2011):

**Motion by Trustee Handera, 2nd by Trustee Baudin** to Re-Appoint Keith McConnell as Chairman (Chairman Term Ending 4/30/2011) & Bob Gray, Commissioner (Term

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Ending 4/30/2011). **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera and McConnell all voted aye. Motion carries.**

### **c. Parks & Recreation Committee:**

Nothing to Report. President Duda asked for an update on the OSLAD grant at the next meeting. President Duda stated that he has heard some negative comments from residents concerning this project and their taxes overall. He stated that the timing of this project and the economy seems to be of concern. Trustee Behm stated that she is considering abandoning the OSLAD grant for fear that the Village wouldn't receive the money from the state.

President Duda asked the Village Board to forward any questions regarding the proposed fiscal budget to Jeannine or Jean within 30 days. He asked that Administrator Smith compile and send out a summary sheet of any comments or changes for the Board to review. He asked the Village Board to be prepared to discuss and adopt the proposed fiscal budget at the next Village Board Meeting.

### **d. Planning & Zoning Commission:**

**Re-Appointments of Bob Gray, as Chairman (Chairman Term Ending 4/30/2011) & Paul Ciezak, Commissioner (Term Ending 4/30/2015), Robin Pendergrast, Commissioner (Term Ending 4/30/2015) and Bob Saley, Commissioner (Term Ending 4/30/2015):**

**Motion by Trustee Handera, 2nd by Trustee Baudin to Re-Appoint Bob Gray, as Chairman (Chairman Term Ending 4/30/2011) & Paul Ciezak, Commissioner (Term Ending 4/30/2015), Robin Pendergrast, Commissioner (Term Ending 4/30/2015) and Bob Saley, Commissioner (Term Ending 4/30/2015). On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera and McConnell all voted aye. Motion carries.**

## **6. Staff/Consultant Reports or Comments;**

### **a. Administrator:**

Nothing in addition to report.

President Duda wanted to thank staff for volunteering their time helping with the Easter Egg Hunt.

### **b. Building Department:**

Nothing in addition to report.

### **c. Police:**

Director Lyons stated that he had submitted the application for the 2010 Illinois Traffic Challenge. He stated that the crashes for 2009 had gone down to 32. In 2008 there had been 108 crashes.

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### **d. Public Works:**

Superintendent Carone was asked by President Duda to put together an assessment of the bucket truck, regarding its usable life remaining and what maintenance costs have been to date.

### **e. Treasurer:**

See previous discussion by President Duda under Parks & Recreation Committee.

## **7. New Business/Board Comments**

### **a. Motion to Adopt Resolution #2010-2, Resolution Opposing Reduction of Local Government Distributive Fund:**

**Discussion:** Administrator Smith stated that it was the State and the Governor's challenge to fix the State budget. The State is currently 3 to 4 months behind in paying us our income tax and now the Governor wants to take a portion of our income tax revenue. The last amount discussed was 10% which would equate to \$13,000 - \$14,000 dollars for Prairie Grove. Administrator Smith stated that this is still to be decided and we won't know for sure until they pass the State budget.

**Motion by Trustee Baudin, 2nd by Trustee Greenwald to Adopt Resolution #2010-2, Resolution Opposing Reduction of Local Government Distributive Fund. On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera and McConnell all voted aye, Motion carries.**

### **b. Motion to Adopt Addendum Agreement for Police Department Dispatch Services term beginning May 1, 2010 and expiring April 30, 2011:**

**Discussion:** Director Lyons stated that this is the contract starting May 1st. Our fees decreased from \$18,000 charged last year to \$13,000 this year. The Police Department have changed some inter department procedures that are effective cost savings to the Village.

**Motion by Trustee Baudin, 2nd by Trustee Behm Motion to Adopt Addendum Agreement for Police Department Dispatch Services term beginning May 1, 2010 and expiring April 30, 2011. On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera and McConnell all voted aye, Motion carries.**

### **c. Motion to Approve Proposed Plumbing Inspection Fee Increase:**

**Motion by Trustee Baudin, 2nd by Trustee Greenwald to Approve Proposed Plumbing Inspection Fee Increase.**

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### **Discussion:**

This is a pass through fee on building permits. Inspector Knudsen provided the Village Board a comparison chart based on what other Municipalities are charging. Even with the increase we would still be in the average of what other Municipalities are currently charging for this service.

**On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera and McConnell all voted aye, Motion carries.**

### **d. Motion to Approve New Fence Regulations as Listed and to Direct Village Attorney to Create Final Ordinance for Consideration on the Consent Agenda for the Next Village Board Meeting:**

#### **Discussion:**

Inspector Knudsen stated that consensus had been given by the Planning & Zoning Commission to make changes to the current fence ordinance. Inspector Knudsen gave a summary of the proposed changes. The proposed changes are as follows:

- Limit the height of fences in residential districts to a maximum of 6 feet.
- Require that the "finished" side of the fence faces the neighboring properties.
- Address fences located in front yards or corner side yards.
- Prohibit certain types of fences that could be dangerous to the public.
- Prohibit fences in the easements.

The Village Board decided to table this discussion for now and asked that Inspector Knudsen come back with a comparison of changes from what the Village Board had discussed previously.

### **8. Old Business/Board Comments;**

#### **a. Motion to Adopt FY 2010-2011 Budget:**

Tabled until next Village Board Meeting.

#### **Discussion:**

Administrator Smith asked if the Board was comfortable with the road repairs listed on the new Fiscal Budget. Sutton Woods is scheduled for completion this year. She added that these road programs usually go out to bid in May. President Duda asked that Public Works do crack sealing. Superintendent Carone stated that he had budgeted for crack filling this year. Trustee Behm stated that she would like to drive over and take a look at Sutton Woods.

### **9. Executive Session for the Purpose of Personnel, Litigation or to Acquire or Lease Real Property:**

**Motion by Trustee Baudin, 2nd by Trustee Greenwald** to go into Executive Session at 7:53 PM for the purpose of reviewing Executive Session Minutes of March 16, 2010. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera and McConnell all voted**

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aye, Motion carries.

**Re-Enter Open Meeting at 7:54 PM:**

**Roll Call:**

Trustees Baudin, Behm, Greenwald, Handera, McConnell and President Duda all present. Trustee Robak absent. Administrator Smith, Clerk Minor and Attorney McArdle also present, as were Treasurer Smith, Superintendent Carone, Building Inspector Knudsen and Director of Public Safety Lyons.

**Motion by Trustee Handera, 2nd by Trustee Greenwald** to approve and release the Executive Session Minutes dated March 16, 2010. **On a Roll Call Vote: Trustees Baudin, Greenwald, Handera and McConnell all voted aye, Trustee Behm abstained.**

**Motion carries.**

**10. Adjournment:**

**Motion by Trustee Baudin, 2nd by Trustee Behm** to Adjourn this Monthly Board Meeting at 7:55 PM. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera and McConnell all voted aye, Motion carries.**

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Respectfully Submitted By:  
Kim Minor, Village Clerk