

**Village of Prairie Grove**  
**Meeting Minutes**  
**May 19, 2009**

- 1. Call to Order:** President Breseman called the Meeting to order at 7:02 PM.
- 2. Roll Call:** Trustees Baudin, Connelly, Duda, Greenwald, McConnell, Robak and President Breseman all present.  
Village Administrator Smith, Clerk Minor and Attorney McArdle also present.

**3. Public Comment:**

Lori McConville of 1807 Blossom Street who represents Nunda Neighbors a grass root community requests that the record reflect that a list of interested parties in the Rt. 176 Corridor Plan and the Riverfront Vision have provided Administrator Smith a list of contacts that have volunteered to participate and provide input for this planning area. This group is against the planning and development that would delete open space, attract new commercial business and make moves towards developing a business district along Rt. 176. The Nunda Neighbors would also like the meeting minutes of January 20, 2009 to reflect the receipt by the Village that a petition was signed by residents and submitted, requesting that the Fox River Subarea plan be removed along the Rt. 176 Corridor Plan and Riverfront Vision. Lori McConville submitted the two letters that she read during her public comment.

Administrator Smith stated that the next meeting for the Rt. 176 Corridor Plan and Riverfront Vision will possibly be scheduled for June 2nd.

Mischelle Yantis of 3714 Overland Drive stated that she had attended a FOIA Seminar offered by Louis Bianchi and read some of the requirements concerning the open meetings act. She gave the Village Board some extra packets with FOIA materials she had obtained through Lou Bianchi's office. Mrs. Yantis also stated that the current EDC Meetings being held at 7:30 AM were not convenient.

Jim Hicks of 4701 Edgewood Road wanted to thank President Mike Breseman for his time and dedication that started way before he was elected 4 years ago. The settlement of the Terra Cotta Properties was a great accomplishment. He additionally stated that this is how a single individual can make a huge impact on the community.

**4. Consent Agenda:**

**Motion was made by Trustee Baudin, 2<sup>nd</sup> by Trustee Connelly** to approve items A through F on the consent agenda. Items A through F include the Approval of Meeting Minutes of April 21, 2009, the Special Workshop Meeting Minutes of April 29, 2009 with amendments, the Special Meeting Minutes of March 31, 2009 with amendments and the Expenditure Reports of April 20 & 27, 2009, Revenues of April 2009, and the following:

Motion Authorizing Village Administrator's Execution of the Comcast Letter of Consent upon Attorney Review. **On a Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

## **5. Committee Reports and Meeting Dates:**

**a. ARC:** No Regular meetings held for lack of petitioners.

**b. EDC:** Trustee McConnell stated that they were currently working on the 2nd pass of their Economic Impact Analysis for the Rt. 176 Corridor Plan. Trustee McConnell will bring up to the rest of the EDC the request made by Mischelle Yantis during Public Comment to hold their future meetings in the evening.

**c. PARKS:** Chairman Lisa Behm stated that they met last week and are planning a golf outing at Prairie Isle Golf Club on September 25, 2009. They are additionally planning a Texas Hold Em tournament and a cash raffle. The Parks Committee is asking to form a Parks Foundation. They would like to use one member of the public, one member from the Village Board and the current Park Committee members. They are looking at holding meetings every other week.

Discussion: Trustee Duda asked if there was any legal liability from the Village's standpoint. Attorney McArdle stated that this would not be an agency of the Village Board. Parks Chairman Lisa Behm stated that this foundation would be used strictly as fundraising for parks. Chairman Behm will look into Crystal Lake's Foundation. Trustee McConnell asked if the money that we have allocated for parks in our budget would go to the foundation or stay with the Village. The money would stay separate. Once the Parks foundation gave money to the Village then that money would be matched. After a brief discussion over legal costs it was decided that since this is separate from the Village the foundation would need to cover their own legal expenses.

## **6. Staff/Consultant Reports:**

**Building:** Building Inspector Phil Knudsen stated that he has been receiving many calls asking code and permit requirements. He stated that this usually a precursor to application submittals. Inspector Knudsen has a meeting set up for next week with a representative of ISO. He is optimistic about raising the grades for the Village.

**Public Works:** Superintendent Tim Carone stated that he had nothing else except what was in his report. Trustee Duda complemented Tim in doing a great job cleaning up the Public Works Facility.

**Police:** Director of Public Safety Ron Lyons mentioned that the Police Department had come in 1st place for the Illinois Traffic Challenge. On May 13th he met with representatives from neighborhood subdivisions regarding a neighborhood watch program. He stated that it would be in best interest of the Police Department to fund this program. He would like to pay for the kits and the signs using various line items in his budget. Currently the Police Department is working on truck enforcement.

Trustee McConnell stated that the cost to the Village of Prairie Grove would be minimal and should help lower Police calls in the future.

Trustee Duda stated that he had recently spoken to some of the Administration and Teachers at the school, they were very complementary of our Police Department.

Director Lyons stated that the Police Department will be looking at doing a bicycle rodeo in the fall.

## **7. Old Business/Board Comments:**

### **a. Motion to Authorize Village Administrator to Execute the Preserve Letter of Agreement (Dated May 1, 2009):**

**Discussion:** Steve Greenberg stated that he has Geske & Sons scheduled to do the roads in the Preserve on Friday if everything is agreed to. Steve would like to make sure that the Village's Engineer, Administrator Smith and Geske will be on site to approve the work upon completion of the roadwork. A discussion ensued over changes to the agreement.

### **d. Motion to Adopt Ordinance #472, Hicks Property Tax Abatement: Motion by Trustee Duda, 2nd by Trustee Baudin to Adopt Ordinance #472, Hicks Property Tax Abatement. On a Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

### **e. Motion to Approve 2009/2010 Fiscal Budget:**

**Discussion:** Administrator Smith stated that all previous comments had been implemented into this new draft. After a brief discussion concerning the Parks Budget the Village would budget the historical figure of \$50,000.00 for this fiscal year plus up to \$50,000.00 in matching funds. We would then re-evaluate the Parks budget for year two.

Administrator Smith stated that all items were addressed in the Public Works budget.

### **Motion by Trustee Baudin, 2nd by Trustee Duda to Approve 2009/2010 Fiscal Budget. On a Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

### **f. Motion to Approve 2009 MFT & 2009 Non MFT Supplemental Contract Maintenance Forms & Agreements as presented in Bleck Engineering's letter dated May 15, 2009: Motion by Trustee Baudin, 2nd by Trustee Duda to Approve 2009 MFT & 2009 Non MFT Supplemental Contract Maintenance Forms & Agreements as presented in Bleck Engineering's letter dated May 15, 2009. On a Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

**Further Discussion on the Preserve:**

The Village Board reviewed the Preserve letter dated May 1, 2009 with revisions made by Attorney McArdle. The Village will cash the check drawn from the letter of credit received on the Preserve tomorrow. The retained personnel fees were discussed with Mr. Greenberg as he currently owes Bleck Engineering approximately \$4,000.00 for past work he's done regarding the Preserve.

Mr. Greenberg believes that it is unfair to make him pay for work that had to be duplicated and research explanations on Mr. Bleck's part. President Breseman asked that Mr. Greenberg pay 50 % of the past Bleck Engineering invoices for the Preserve and the Village would pay the other 50%. Mr. Greenberg agrees to that. Administrator Smith stated that she would be out at the Preserve to make sure that everything goes well when the final lift is applied to the roads.

**Motion by Trustee Baudin, 2nd by Trustee Duda** to Authorize the Village Administrator to execute the Preserve Letter of Agreement with revisions made by Attorney McArdle.

**On a Roll Call Vote: Trustees Baudin, Connelly, Duda, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

**8. Administer Oath of Office to Newly Elected Officials:**

Attorney McArdle administers the Oath of office to Trustee Stan Duda that has been elected as the new Village President and to Lisa Behm who has been elected as a Village Trustee. The former President Breseman and Trustee Connelly took a seat in the audience and the newly elected officials took their respective seats.

**Roll Call:** Trustee Baudin, Trustee Behm, Trustee Greenwald, Trustee McConnell and President Duda all present.

**9. New Business/Board Comments:**

**a. Motion to Adopt Ordinance #471, an Ordinance Amending Section 1.12, Citations or Hang on Tickets, of the Prairie Grove Municipal Code. Motion by Trustee Baudin, 2nd by Trustee Greenwald** to Adopt Ordinance #471, an Ordinance Amending Section 1.12, Citations or Hang on Tickets, of the Prairie Grove Municipal Code.

**Discussion:** Director of Public Safety Ron Lyons stated that the Municipal Code adopts a portion of the Illinois Vehicle Code. These amendments are being made to the Municipal Code for local ordinance violations. This allows people who have been fined to pay it through the mail without going to court. This Ordinance follows the state statues and will increase the fines for various truck violations.

**On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

**b. Motion to Adopt Ordinance #474, an Ordinance Amending Chapter 23, of the Prairie Grove Municipal Code. Motion by Trustee Baudin, 2nd by Trustee Robak** to Adopt Ordinance #471, an Ordinance Amending Chapter 23, of the Prairie Grove Municipal

Code.

**Discussion:** Building Inspector Phil Knudsen stated that this was a comprehensive re-write of our Municipal Code for this chapter. The Village currently utilizes several older editions of the ICC. This rewrite incorporates the most current 2006 ICC edition. This 2006 edition will provide the Village with consistency and is adapted to Prairie Grove. The periodic update in these codes will allow the Village to maintain and possibly increase its ISO rating.

**On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

**c. Motion to Approve Plat of Vacation of a Drainage Easement for Lot 56 in the Timberhill Subdivision: Motion by Trustee Baudin, 2nd by Trustee Greenwald to Approve Plat of Vacation of a Drainage Easement for Lot 56 in the Timberhill Subdivision.**

**Discussion:** Administrator Smith stated that this is a lot in Timberhill where the Developer needs a portion of the lot and he is asking that the Village vacate part of the easement. Pat Bleck the Village Engineer has reviewed the plat of vacation and finds it acceptable.

**On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

President Duda stated that the Village Board had an open Trustee position and he would like it if anyone knows a qualified candidate to please contact him or Administrator Smith. Trustee Behm asked if this could be put out on the list serve. The Village Board agreed.

**10. Adjournment:** Motion made by Trustee Baudin, 2<sup>nd</sup> by Trustee Robak to adjourn this Village Board Meeting at 11:43 PM. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

Respectfully Submitted by:

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**Kim Minor, Village Clerk**