

**Village of Prairie Grove
Public Hearing for the Renewal of Comcast Franchise Agreement
& Regular Meeting Minutes
June 16, 2009**

Public Hearing for the Renewal of the Comcast Franchise Agreement

1. **Call to Order:** President Duda called the Meeting to order at 7:02 PM.

2. **Roll Call:** Trustees Baudin, Greenwald, McConnell and President Duda all present.
Trustees Behm & Robak absent.
Village Administrator Smith, Clerk Minor and Attorney McArdle also present.

Attorney McArdle stated that this was a Public Hearing for the renewal of the Comcast Franchise Agreement. This agreement has been reviewed by his office. This renewal is a 5 year agreement and is mostly bound by state laws. Chris Nelson from Comcast was here to answer any questions.

3. **Public Comment:** None

4. **Adjournment:** Motion made by Trustee Baudin, 2nd by Trustee Greenwald to adjourn this Public Hearing for the Renewal of the Comcast Franchise Agreement at 7:05 PM.
On a Roll Call Vote: Trustees Baudin, Greenwald and McConnell all voted Aye, Motion carries.

Regular Board Meeting

1. **Call to Order:** President Duda called the Meeting to order at 7:05 PM.

2. **Roll Call:** Trustees Baudin, Greenwald, McConnell and President Duda all present.
Trustees Behm & Robak absent.
Village Administrator Smith, Clerk Minor and Attorney McArdle also present.

(Trustee Robak arrives at 7:07 PM)

3. **Public Comment:** Lori McConville of 1807 Blossom Street wanted to thank the Village Board for setting up the next Rt. 176 Corridor Plan Meeting and sending an email notification to the Nunda Neighbors group. She has some questions regarding the agenda for the Rt. 176 Corridor Plan Meeting for June 30, 2009. President Duda stated that she should contact him regarding her questions.

4. Consent Agenda:

Motion was made by Trustee Baudin, 2nd by Trustee Greenwald to approve items B through F on the consent agenda. Item A is being pulled from the agenda pending further

review by the Village President. Motion to Approve Items B through H include the Approval of the Expenditure Reports of May 18, 2009 & June 1, 2009 along with Revenues of May 2009, and the following Motions: Motion to Adopt Ordinance #473, Establishing Prevailing Wage Rates for Prairie Grove, Motion to Adopt Ordinance #475, An Ordinance Authorizing the Execution of a Revised Renewal of the Village of Prairie Grove Franchise Agreement with Comcast, Motion to Adopt Resolution #2009-07, Establishing Signatories on Village Bank Accounts, and Motion to Adopt Ordinance #476, An Ordinance Amending Various Sections of Chapter 23, of the Prairie Grove Municipal Code to Adopt more Current Versions of Various Building Codes. **On a Roll Call Vote: Trustees Baudin, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

5. Committee Reports and Meeting Dates:

a. TOD Grant Ad Hoc Committee:

- **Brief Presentation by Teska & Associates:**

Administrator Smith stated that the Village had been awarded the TOD Grant to plan the Village's Town Center on the west end of town in the Wildflowers Development area surrounding the future Metra Station. The TOD Grant Ad Hoc Committee received 12 submittals and the Committee interviewed the top 4. The Committee has recommended Teska & Associates. A brief presentation was given to the Village Board by Kon Savoy of Teska & Associates along with consultants Nick Patera and Sharon Woods.

President Duda stated that this plan will need to go before the Village Board prior to formal presentation to the public.

- **Motion to Authorize Village Administrator to Negotiate Contract with Teska & Associates: Motion by Trustee Robak, 2nd by Trustee Baudin to Authorize Village Administrator to Negotiate Contract with Teska & Associates. On a Roll Call Vote: Trustees Baudin, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

b. ARC: The last meeting was cancelled for lack of petitioners.

c.. EDC: Trustee McConnell stated that they have not met since the last Village Board Meeting.

d. PARKS: Chairman Lisa Behm is absent. Administrator Smith stated that at the last Parks meeting they discussed the OSLAD Grant and the golf outing planned at Prairie Isle Golf Club on September 25, 2009. They had further discussion on forming a Parks Foundation. The Parks Committee is planning to do something in cooperation for the National Night Out held by the Police Department.

6. Staff/Consultant Reports:

Public Works: Superintendent Tim Carone introduced Nic Perry who has joined the Village as a part-time seasonal employee for the Public Works Department.

Village Administrator: Administrator Smith introduced Schod Graves and Ryan Hinde as part-time summer helpers that came to us through a grant from McHenry County Workforce at no cost to the Village. Schod Graves is helping us in the Village Hall and Ryan Hinde is helping out in Public Works. Administrator Smith stated that the Village was in the middle of the annual audit. President Duda asked that Administrator Smith ask the auditors to focus on Parks so that we could get some better clarity.

Police: Director of Public Safety Ron Lyons was not able to attend this meeting so Laura Jonassen, Police Department Records Clerk gave a brief summary of what's new in the Police Department. Laura stated that they have distributed one packet of information to the OakGrove Subdivision for the Neighborhood Watch Program. They have ordered additional packets that they will distribute to other neighborhoods once they receive them. They have started to use a new program called Nixel that is a Community Alert system. Residents can sign up to receive important Community alerts. The Police Department has signed up to be a registered user with TRAC View. This is a web based program that at no cost to the Village is a way for people or agencies wanting to obtain a copy of a Police Accident Reports to get them on line.

7. Old Business/Board Comments:

a. Motion to Authorize the Purchase of Public Works Equipment of Bobcat Sweeper, Roller & Hotbox with an amount not to exceed \$18,500.00: Motion by Trustee Baudin, 2nd by Trustee Robak to Authorize the Purchase of Public Works Equipment of Bobcat Sweeper, Roller & Hotbox with an amount not to exceed \$18,500.00. On a Roll Call Vote: Trustees Baudin, Greenwald, McConnell and Robak all voted Aye, Motion carries.

b. Motion to Authorize the Village President to Execute the OSLAD Project Agreement & Disburse Funds with an amount not to exceed \$100,000.00 in Fiscal Year 2009/2010 for costs associated with the Village Hall Park Project: Motion by Trustee Robak, 2nd by Trustee Baudin to Authorize the Village President to Execute the OSLAD Project Agreement & Disburse Funds with an amount not to exceed \$100,000.00 in Fiscal Year 2009/2010 for costs associated with the Village Hall Park Project.

Discussion: The Parks Committee is confident in getting cash donations and material donations for the Village Hall Park. After a brief discussion regarding fundraising in today's economy the Village Board will move forward with this and possibly ask for a reduction in scope at a later date.

On a Roll Call Vote: Trustees Baudin, Greenwald, McConnell and Robak all voted Aye, Motion carries.

c. Motion to Award the 2009 MFT Road Program with an Amount not to Exceed \$81,985.75 to Geske & Sons, Inc. & the 2009 Non MFT Road Program with an Amount not to Exceed \$269,451.00 to Geske & Sons, Inc.: Motion by Trustee McConnell, 2nd by Trustee Baudin to Award the 2009 MFT Road Program with an Amount not to Exceed \$81,985.75 to Geske & Sons, Inc. & the 2009 Non MFT Road Program with an Amount

not to Exceed \$269,451.00 to Geske & Sons, Inc. **On a Roll Call Vote: Trustees Baudin, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

8. New Business/Board Comments: None

9. Executive Session for the Purpose of Personnel, Litigation or to Acquire or Lease Real Property: Motion by Trustee Baudin, 2nd by Trustee Robak to enter into Executive Session for Personnel. **On a Roll Call Vote: Trustees Baudin, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

No action taken.

10. Adjournment: Motion made by Trustee Robak, 2nd by Trustee McConnell to adjourn this Village Board Meeting at 8:43 PM. **On a Roll Call Vote: Trustees Baudin, Greenwald, McConnell and Robak all voted Aye, Motion carries.**

Respectfully Submitted by:

Kim Minor, Village Clerk