

Village of Prairie Grove
Meeting Minutes
July 21, 2009

1. Call to Order: President Duda called the Meeting to order at 7:03 PM.

2. Roll Call: Trustees Baudin, Behm, Greenwald, McConnell and President Duda all present. Trustee Robak absent.
Village Administrator Smith, Clerk Minor and Attorney McArdle also present.

3. Public Comment: Steve Heger of 2619 Colby Point is here on behalf of Nunda Neighbors. Their draft plan of the Fox River Subarea is being submitted for the Rt. 176 Corridor Plan as a result from the Public Workshop held on June 30, 2009. They are requesting that their future plans be included in this public record. They are additionally requesting that their plan both in text and map form be included in the Rt. 176 Corridor Plan and the Village's Comprehensive Plan.

4. Appointment of David Handera as Trustee, Term Ending April 2011:
David Handera was appointed by Village President Duda with the advice and consent of the Village Board and is sworn in by Village Clerk Kim Minor.

5. Consent Agenda:

Motion was made by Trustee Baudin, 2nd by Trustee Greenwald to approve items A through E on the consent agenda. Motion to Approve Items A through E include the Approval of Meeting Minutes of May 19, 2009, the Public Hearing & Meeting Minutes of June 16, 2009, the Release of Executive Session Meeting Minutes of February 3, 2005, November 20, 2007, June 17, 2008, August 19, 2008 and September 23, 2008, the Expenditure Reports of June 15, 2009, June 29, 2009 & July 13, 2009 along with Revenues of June 2009. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, and McConnell all voted Aye, Trustee Handera abstains. Motion carries.**

6. Committee Reports and Meeting Dates:

a. ARC:

Chairman Ed Radwanski stated that there have been a few simple projects that have been approved.

b. EDC:

Trustee McConnell stated that they are working to finalize the impact analysis for the Rt. 176 Corridor Plan and will meet again soon.

c. Parks & Recreation:

Trustee Behm stated that they will have a dunk tank at the Police Department's National Night Out to raise money for the new Village park. They are continuing to plan the Golf Outing at Prairie Isle on September 25th. A Golf Outing flyer will go out soon to all residents. Trustee Behm stated that Lindsey Halpern-Givens is interested in joining the Parks & Recreation Committee.

d. Planning & Zoning Commission:

Administrator Smith stated that she recently met with a Village resident, Robin Pendergrast. He lives in Oak Grove and he is willing to do some areal shots of the Village Pro Bono. Mr. Pendergrast is into green development and he is interested into becoming a new P&Z Commissioner. Chairman Gray will be talking to Mr. Pendergrast.

7. Staff/Consultant Reports:

Village Administrator:

Administrator Smith stated that she had just received a copy of the IDOT Proposed Highway Improvements Program for 2010-2015. This outlines intersection improvements that will add turn lanes to Ames and Edgewood Roads. This will be done completely with IDOT funding. Administrator Smith stated that the Village would work hand in hand with IDOT. Administrator Smith stated that she was advised by IDOT that a traffic signal is proposed for Smith Road and Rt. 176 and should be installed in 2010. This will be discussed in more detail at next month's Board Meeting. The Village 2009 Road Program letting is scheduled for September and the Village Engineer will oversee this project.

a. Review of FY 08/09 Audit:

Administrator Smith reminded the Village Board that a copy of the draft audit was included in this month's packet for review and it will be discussed at next month's Board Meeting.

Public Works:

Superintendent Carone stated that he was glad to have the extra help this summer. He stated that with 4 people they have accomplished an extensive amount of roadside brush and tree trimming.

Trustee McConnell gave Phil Knudsen kudos for the big improvement in our recent ISO audit in the Building Department.

8. Old Business/Board Comments:

a. Motion to Approve the Preserve Subdivision Road Improvements and Place the Preserve of Prairie Grove, LLC on Road Maintenance Term ending November 1, 2010: Motion by Trustee Baudin, 2nd by Trustee McConnell to Approve the Preserve Subdivision Road Improvements and Place the Preserve of Prairie Grove, LLC on Road Maintenance Term ending November 1, 2010. On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera and McConnell all voted Aye, Motion carries.

b. Motion to Authorize the Police Department to Purchase Two Portable Truck Scales from Walz Scale Company in an Amount Not to Exceed \$9,200.00: Motion by Trustee

Baudin, 2nd by Trustee McConnell to Authorize the Police Department to Purchase Two Portable Truck Scales from Walz Scale Company in an Amount Not to Exceed \$9,200.00.

Discussion: Director of Public Safety Ron Lyons stated that the Police Department started enforcing certain commercial truck violations in May. The Police Department has been loaned two battery operated scales on a 30 day trial basis. The Police Department has written 49 trucks for no valid safety sticker and 18 overweight trucks. He believes this is something the Village should pursue.

(Trustee Robak arrives at 7:30 PM)

On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera and McConnell all voted Aye, Trustee Robak abstains, Motion carries.

c. Motion Authorizing the Village President to Execute the Professional Services Agreement between the Village of Prairie Grove and Teska Associates, Inc.: Motion by Trustee Baudin, 2nd by Trustee McConnell Authorizing the Village President to Execute the Professional Services Agreement between the Village of Prairie Grove and Teska Associates, Inc.. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera, McConnell and Robak all voted Aye, Trustee Robak abstains, Motion carries.**

9. New Business/Board Comments:

a. Motion to Approve Request for Special Event Permit, 4410 Rt. 176, Hunter Schultz: Motion by Trustee Baudin, 2nd by Trustee Behm to Approve the Request for a Special Event Permit, 4410 Rt. 176, Hunter Schultz.

Discussion: Trustee McConnell asked what the plan was for safety and clean-up. He suggested that this be addressed in a letter.

On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera, McConnell and Robak all voted Aye, Motion carries.

b. Motion Authorizing the Village President to Dismiss the Firm of Short and McBride as Legal Counsel for Circuit Court: Motion by Trustee Baudin, 2nd by Trustee Greenwald to Authorize the Village President to Dismiss the Firm of Short and McBride as Legal Counsel for Circuit Court.

Discussion: Trustee Baudin stated that Mr. Short is a fine lawyer. Some of his negotiated pleas are not in line with other Municipalities. Administrator Smith stated that they would give Short & McBride due notice. An expenditure of \$1000.00 per month would be the new capped amount. The budget would be amended to reflect the revenue and expenditure line items.

On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera, McConnell and Robak all voted Aye, Motion carries.

c. Motion Authorizing the Village President to Retain the Firm of Cowlin, Naughton, Curran & Coppedge as Legal Counsel for Circuit Court: Motion by Trustee Baudin, 2nd by Trustee Robak to Authorize the Village President to Retain the Firm of Cowlin, Naughton, Curran & Coppedge as Legal Counsel for Circuit Court. On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera, McConnell and Robak all voted Aye, Motion carries.

d. Motion to Approve Placement of 2 Stop Signs on Woodland Hollow Road at Arbor Lane in Timberhill Subdivision: Motion by Trustee McConnell, 2nd by Trustee Baudin to Approve Placement of 2 Stop Signs on Woodland Hollow Road at Arbor Lane in Timberhill Subdivision.

Discussion: Trustee Behm stated that the Village should get Mr. Franz's approval before the stop signs are placed in the subdivision.

On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera, McConnell and Robak all voted Aye, Motion carries.

e. Motion to Adopt Ordinance #478, An Ordinance Providing for the Appropriations of the Village of Prairie Grove, McHenry County, Illinois: Motion by Trustee Baudin, 2nd by Trustee Robak to Adopt Ordinance #478, An Ordinance Providing for the Appropriations of the Village of Prairie Grove, McHenry County, Illinois. On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera, McConnell and Robak all voted Aye, Motion carries.

f. Motion to Adopt Ordinance #479, An Ordinance Amending Exhibit A, Chapter 23 of the Prairie Grove Municipal Code: Motion by Trustee Robak, 2nd by Trustee Baudin to Adopt Ordinance #479, An Ordinance Amending Exhibit A, Chapter 23 of the Prairie Grove Municipal Code. On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera, McConnell and Robak all voted Aye, Motion carries.

g. Motion to Adopt Ordinance #480, An Ordinance Amending Various Provisions of the Prairie Grove Municipal Code Regarding the Architectural Review Commission: Motion by Trustee Behm, 2nd by Trustee Baudin to Adopt Ordinance #480, An Ordinance Amending Various Provisions of the Prairie Grove Municipal Code Regarding the Architectural Review Commission.

Discussion: Administrator Smith discussed the various changes that would take place in adopting this amendment. Two other considerations were also discussed regarding changing the meeting dates from twice a month to once a month and the stipend that is now being paid to the Commissioners. The Village Board would like ARC to consider meeting during the week in the evening rather than on Saturday mornings. Special Meeting Fees are also being considered for people wanting a meeting held on a rush basis or expedited service. Further discussion resulted in the following recommendations: this Commission be done on a volunteer basis rather than being paid a stipend. The Village Board concluded that they would like to see

Building Inspector Knudsen take the general commentary and discuss these changes with Chairman Radwanski. They would also like to see what other Municipalities are doing. It was suggested that this be approved as presented and that additional amendments could be made at a later date.

On a Roll Call Vote: Trustees Baudin, Greenwald, Handera, McConnell and Robak all voted Aye, Trustee Behm voted nay, Motion carries.

10. Executive Session for the Purpose of Personnel, Litigation or to Acquire or Lease Real Property: None

11. Adjournment: Motion made by Trustee Baudin, 2nd by Trustee Robak to adjourn this Village Board Meeting at 8:13 PM. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, Handera, McConnell and Robak all voted Aye, Motion carries.**

Respectfully Submitted by:

Kim Minor, Village Clerk