

**Village of Prairie Grove  
Truth In Taxation & Special Board Meeting Minutes  
December 28, 2009**

**Truth In Taxation Public Hearing:**

**1. Call to Order:** President Duda called the Truth in Taxation Public Hearing to order at 7:00 PM.

**2. Roll Call:** Trustees Baudin, Behm, Greenwald and Robak and President Duda all present. Trustees Handera and McConnell absent.  
Administrator Smith, Clerk Minor and Attorney McArdle also present.

**3. Public Comment:**  
None

Administrator Smith stated that this required hearing is held annually in December. This allows the Village to levy for the 2009 tax year and the taxes are payable in 2010. The Village is holding steady in order not to increase residents taxes. This levy is less than 1% of an increase from last year.

**4. Adjournment:** Motion was made by Trustee Robak, 2<sup>nd</sup> by Trustee Baudin to close the Truth in Taxation hearing at 7:13 PM. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, and Robak all voted Aye, Motion carries.**

**Special Meeting:**

**1. Call to Order:** President Duda called the Meeting to order at 7:13 PM.

**2. Roll Call:** Trustees Baudin, Behm, Greenwald and Robak and President Duda all present. Trustees Handera and McConnell absent.  
Village Administrator Smith, Clerk Minor and Attorney McArdle present.

**3. Public Comment:**  
None

**4. Consent Agenda:**

**Motion was made by Trustee Baudin, 2<sup>nd</sup> by Trustee Robak** to approve items A through E on the consent agenda. Motion to Approve Items A through E include the Approval of Meeting Minutes of November 24, 2009, the Special Meeting Minutes of December 4, 2009 the Cash Disbursements Journal from November 18, 2009 to December 21, 2009 and the

Cash Receipts Journal from November 1, 2009 to November 30, 2009 and the Motion to Adopt 2010 Village Board Meeting Schedule for 2010. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, and Robak all voted Aye, Motion carries.**

## **5. Committee Reports and Meeting Dates:**

### **a. ARC:**

Building Inspector Knudsen stated that we currently have no cases pending before ARC and that ARC will begin meeting once a month beginning in January.

### **b. EDC:**

No report.

### **c. Parks & Recreation:**

Trustee Behm stated that she'll have some questions for Administrator Smith next week regarding permits.

### **d. Planning & Zoning Commission:**

**Motion by Trustee Baudin, 2nd by Trustee Greenwald** to Adopt Ordinance #490, An Ordinance Granting a Special Use Permit to T-Mobile for the Installation of a Wireless Communications Facility on the Faith Community Church Property located at 2023 Illinois Rt. 176.

**Discussion:** Building Inspector Knudsen read the conditions of the special use from the ordinance. The plans for this tower reference a 100 ft. tower.

**On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, and Robak all voted Aye, Motion carries.**

**Motion by Trustee Robak, 2nd by Trustee Behm** to Adopt Ordinance #491, An Ordinance Amending the Prairie Grove Zoning Ordinance to Add Rules and Regulations Regarding Wireless Telecommunication Towers and Antennas.

**Discussion:** This ordinance received a positive recommendation for approval by the Planning & Zoning Commission. Some questions were raised at the P & Z Hearing on December 8, 2009 regarding the tower heights, in response Attorney McArdle suggested dropping the maximum tower height requirement. Administrator Smith clarified that the setback requirements will act to limit the height in most cases. Trustee Behm had asked what community the fee of 20% was modeled after and if this would drive away business for Prairie Grove. The fee would be paid by the landowner and usually would be covered by their agreement with the Cellular Company.

**On a Roll Call Vote: Trustees Baudin, Greenwald, and Robak all voted Aye, Trustee Behm voted Nay, Motion carries.**

## **6. Staff/Consultant Reports:**

**Village Administrator:**

Administrator Smith stated that everything was in her report.

**Building:**

See report.

**Police:**

Director Lyons stated that the Department had just received word from IDOT that they had just been awarded a grant in the amount of \$3647.11 for the purchase of in car printers. The printers will be installed in each of the 4 cars. These printers use thermal tickets and will transmit directly to the Circuit Clerks Office. The Department is busy getting together information for the Illinois Traffic Safety Challenge of 2009, they are hoping to win a car this year. The Police Department will have extra patrols on during the New Year's holidays.

**Public Works:**

Superintendent Carone stated that he has been busy plowing and gathering information on his procedures.

**Treasurer:**

Treasurer Smith has nothing new. President Duda wanted something in place as to proof of compliance before the Village agrees to any new sales tax rebate agreements.

**7. Old Business/Board Comments:**

**a. Motion by Trustee Baudin, 2nd by Trustee Greenwald** to Authorize Village Administrator to Execute a Recycling & Waste Services Contract Between Groot Industries Inc. and The Village of Prairie Grove.

**Discussion:** Administrator Smith summarizes the new contract with Groot. The Village has been very happy with the service provided by Groot for the past 5 years. Three waste haulers have given the Village new proposals with the amount being charged for services about the same for each hauler. The Village has added a discount for senior citizens, ages 65 and over. The Village will be responsible for verifying the eligibility of residents asking for the discount. Groot will send all residents a brochure outlining the new fees being charged along with the new discount being offered to seniors. The Village will put this information in their next newsletter as well.

**On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, and Robak all voted Aye, Motion carries.**

**b. Motion by Trustee Baudin, 2nd by Trustee Behm** to Adopt Ordinance #487, Abating 2009 Tax Levy for \$1,000,000 General Obligation Bond Series 2008. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, and Robak all voted Aye, Motion carries.**

**c. Motion by Trustee Baudin, 2nd by Trustee Behm** to Adopt Ordinance #488, Tax Levy, May 1, 2009 – April 30, 2010. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, and Robak all voted Aye, Motion carries.**

d. **Motion by Trustee Baudin, 2nd by Trustee Greenwald** to Adopt Ordinance #489, Tax Levy of the Special Service Area #1. **On a Roll Call Vote: Trustees Baudin, Greenwald, Robak and President Duda all voted Aye, Trustee Behm abstains. Motion carries.**

**8. New Business/Board Comments:**

a. **Motion by Trustee Robak, 2nd by Trustee Baudin** to Authorize Village Administrator to Execute a Contract with Advantage EAP for the Contract Period of October 1, 2009 through September 30, 2010 at a Program Cost Not to Exceed \$444.00. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, and Robak all voted Aye, Motion carries.**

b. **Motion by Trustee Baudin, 2nd by Trustee Robak** Authorizing Village President as Contract Signer for US Bank Wire Transfer Services Agreement for MFT, General (Pass Through), Road & Bridge and E-Pay Funds. **On a Roll Call Vote: Trustees Baudin, Behm, Greenwald, and Robak all voted Aye, Motion carries.**

*(Trustee Baudin exits the meeting at 7:28 PM.)*

President Duda wanted to express his gratitude to Administrator Smith for putting together a meeting with the homeowners of Jenny Jae and the Springs. He thought the meeting was needed and well received over the new Town Center Plan. This meeting helped foster a better relationship with these neighbors of Prairie Grove.

**9. Executive Session for the Purpose of Personnel, Litigation or to Acquire or Lease Real Property:** None

**10. Adjournment:** Motion made by Trustee Robak, 2<sup>nd</sup> by Trustee Greenwald to adjourn this Special Village Board Meeting at 7:45 PM. **On a Roll Call Vote: Trustees Behm, Greenwald, and Robak all voted Aye, Motion carries.**

Respectfully Submitted by:

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Kim Minor, Village Clerk